**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of September 14, 2007

**1:30 p.m.**

**Beck Room**

**Draft Minutes**

**1.    In Attendance:  Senators: King Mott, Roseanne Mirabella, Edmund Jones, Charles Carter, Thomas Rondinella, David Beneteau, Mary Balkun, Williamjames Hoffer, Nancy Enright, Bert Wachsmuth, Cecilia Marzabadi, Kelly Goedert, Amy Silvestri, Peter Ahr, Nathaniel Knight, Anthony Haynor, Anne Mullen-Hohl,  Robert Shapiro, Athar Murtuza, Jack Harrington, Pam Foley, Robert Massey, Beth Bloom, Anita Talar, Josephine DeVito, Ann Marie Mauro, Brenda Petersen, Theodora Sirota, Ann Marie Murphy, Irene DeMasi; Alternates:  Ki Joo (KC) Choi, Christine Krus.**

**2.    The meeting was called to order by the Chair, King Mott, at 1:35 p.m.**

**3.    The Provost, Dr. Esteban, gave his report to the Senate.  The items discussed included (1) post-tenure review which he envisioned to be faculty drive; (2) he is forming a committee to give him recommendations as to the start of the process for Strategic Planning, the committee would include Dr. Mott, Chair of the Faculty Senate, Dr. Balkun, the immediate past Chair of the Faculty Senate, a representative from the Provost's Office, with a total membership of 7-8 members, possibly even including a student, with the Committee to be weighted toward academic "because this is, after all, an academic institution;" (3) his future plans include looking at a Technology Plan and a Faculty Plan which will be faculty driven; (4) he will be looking at the Faculty Guide which will again be faculty driven; (5) in this connection, he will be open to considering retirement packages including a retirement buy-out or phased retirements although given the cost of but-outs he presently believes the option for phased retirements may be more practical; (6) he wishes to create new positions as they relate to the Core Curriculum; (7) he is looking at improving quality including looking at the Program Review process; (8) he believes that we have to move these forward and assess how we strategically employ our resources with his goal to complete all these items in one academic year.  Questions from the body included those relating to the Core Curriculum indicating that the Board agrees, in principle, with the Senate's proposals forwarded last year; relating to graduate education including the report by the task force on graduate education which he hopes to release as soon as possible.**

**4.    Ashley Grosso, representing the SHU 500 Planning Committee, informed the Faculty Senate about the SHU 500 day of service which will be held on Saturday September 22, 2007 and invited the faculty to participate.**

**5.    The meeting resumed at 2:00 p.m.   Upon motion duly made and seconded and without objection the agenda was approved.**

**6.    Upon motion duly made and seconded and without objection the** [**draft**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2006-07%5CJune%202007%5CDraft%20Minutes%20for%20June%201.htm) **of the minutes of the June meeting was accepted.**

**7.    The Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CSeptember%202007%5CSenateECreportSept14.doc) **was given by the Chair, King Mott.   Upon motion duly made and seconded and without objection, the report was accepted.  The Chair read the** [**communication**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CSeptember%202007%5CJudith%20Stark%20Thank%20You.doc) **from Judith Stark.**

**The following motions were unanimously adopted as a package:**

***1.    The names of Mary Balkun and King Mott be forwarded to the Provost as Faculty Members for the proposed planning committee to arrange for the Provost's Strategic Planning Committee.***

***2.    Mary Balkun and Marta Deyrup are elected as Program Review Chairpersons.***

***3.    Pam Foley is the Faculty Senate's representative to the Graduate Council.***

***4.    The Faculty Senate extends the previous Ad Hoc Committee on University Ombuds Office for the current academic year.***

**8.    Reports of standing committees and special committees:**

**a.    There was no formal report by the Academic Policy Committee.**

**b.    The Academic Facilities Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CSeptember%202007%5CAcademic%20Facilities%20Committee%20Faculty%20Senate%20Report%20907.doc) **was received without objection.**

**c.    The Calendar Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CSeptember%202007%5CCalendar%20Committee%20Report.doc) **was received without objection.  The Committee indicated that it was discussing the issue of starting classes before Labor Day when Labor Day was early in September.  It was also considering the summer school issues in light of the 120 credit requirement.**

**d.    The oral Compensation and Welfare Committee report was given by its Chair, Roseanne Mirabella.  The issues to be discussed by the committee during the coming year included compensation for Faculty Associates and Adjuncts, a faculty retirement policy, a reduced co-pay for medical expenses, stipends (not only the adequacy but also how the faculty use them), graduate student stipends, post tenure review, and the maternity and family leave policy.  The Committee hopes that the biweekly pay and the nine month contracts will go into effect in January.  The Committee also explained some of the calculations with respect to the pay increases in July.**

**e.    The Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CSeptember%202007%5CCore%20Curriculum%20Report%20September%202007.doc) **was accepted without objection.  The Faculty Senate thanked Dr. Ahr for his long and devoted service as a co-chair of the committee.  The following motion was presented by the Committee:**

**Motion:  That the Faculty Senate recommends to the Provost and the President the creation of the position of Director of the University Core who will report directly to the Provost, who would be nominated by the Faculty Senate Core Curriculum Committee and appointed by the Provost.**

**After much discussion and various amendments the following motion was unanimously adopted by the Faculty Senate:**

***The Faculty Senate recommends to the Provost and the President the creation of the position of Director  of the University Core Curriculum who will report directly to the Provost.  This individual would be nominated by the Faculty Senate Core Curriculum Committee, subject to the approval of the Faculty Senate, and appointed by the Provost.***

**Upon motion duly made and seconded the time for the meeting was extended to 3:45 p.m.**

**f.    There was no formal report from the Grievance Committee.  Chair King Mott explained that the Committee needed a Senator who would act as a co-chair of the Committee.**

**g.    The Faculty Guide and Bylaws Committee oral Report was accepted without objection.  The following motion was presented by the Committee:**

**Motion: The Faculty Senate authorizes its Faculty Guide Committee to begin discussions with the Provost with the aim of drafting substantial revisions to the Faculty Guide.  It is understood that any proposed modifications of the Guide will be subject to the approval process identified in the present Faculty Guide, 15.2.a.**

**After much discussion and various amendments, the Faculty Senate moved to remand the motion back to the Faculty Guide and Bylaws Committee for revision of the motion with the collaboration of the Executive Committee.**

**Upon motion duly made and seconded, the time for the meeting was extended to 4:00 p.m.**

**h.    There was no formal report from the Instructional Technology Committee.  Nathaniel Knight was elected Chair last spring.**

**i.    The Library Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CSeptember%202007%5CLibrary%20Meeting%20--%209-12-07.doc) **was received without objection.**

**j.    The Nominations, Elections, and Appointments Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CSeptember%202007%5CNEA%20minutes%20for%20Sept%20meeting.doc) **was received without objection.  It was noted that additional members are needed for this committee.**

**k.    Program Review Committee oral report was given by Mary Balkun who reported that Mary Balkun and Marta Deyrup are co-chairs of the committee.  The report was received without abjection.**

**l.    There was no formal report of the Admissions Committee given by its chair Edmund Jones since the committee had not met.  The oral report was received without objection.**

**m.    The Admissions Committee oral report was given by David Beneteau who had been elected chair of the committee.  The report was received without objection.**

**n.    The Ad Hoc Committee on University Ombuds Office oral report that Anthony Haynor was elected chair was received without objection**

**The meeting was adjourned at 3:54 p.m.**

# October 2007 minutes not available at time of archival.

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of November 2, 2007

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: King Mott, Roseanne Mirabella, Edmund Jones, Charles Carter, Nicholas Snow, Eliot Krause, Cathy Zizik, David Beneteau, Mary Balkun, Williamjames Hoffer, Nancy Enright, Bert Wachsmuth, Cecilia Marzabadi, Kelly Goedert, Amy Silvestri, Nathaniel Knight, Anthony Haynor, Anne Mullen-Hohl, Robert Shapiro, Athar Murtuza, Jack Harrington, Pam Foley, William McCarten, Mary Mueller, Robert Massey, Beth Bloom, Anita Talar, Brenda Petersen, Victor Velarde, Ann Marie Murphy, Jesse Russell, Vicci Hill-Lombardi; Alternates: Gary Kritz, Carol Frsances, Martha Loesch.**

**2.    The meeting was called to order by the Chair, King Mott, at 1:33 p.m.**

**3.    Vice-Provost Robinson was introduced and expressed his pleasure to have the opportunity to work at Seton Hall University and with the Faculty Senate.**

**4.    Vice President Basso was introduced and she introduced Kimberly Mangum, Benefits Manager.  They discussed at length the health benefits package which will become effective as of January 1, 2008.**

**5.    The meeting resumed at 2:00 p.m.   Upon motion duly made and seconded and without objection the agenda was approved.**

**6.    Upon motion duly made and seconded and without objection the** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5COctober%202007%5CDraft%20Minutes%20for%20October%2019.htm) **of the October 19, 2007 meeting were accepted as submitted.**

**7.    Without objection, the Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5CSenateECreportNov2.doc)**, given by the Chair, King Mott, was accepted.**

**The following resolutions of the Executive Committee were adopted without any negative votes or obstentions :**

**1.     The Faculty Senate authorizes the Compensation Committee of the Faculty Senate to form a ‘Merit and Equity Sub-Committee’ to create a position paper that will be submitted to the full Senate by April of 2008.**

**2.     The Faculty Senate authorizes the Chairperson of the Facilities Committee of the Faculty Senate to   represent the interests of the Senate and the Faculty on the newly formed Safety Task Force.**

**3.     The Faculty Senate requests that the Provost deliver to the Senate a plan and time-line for addressing the fiscal shortfall in University Libraries.**

**4.  As the University Core is scheduled for full implementation in fall of 2008, it is necessary to begin the process for hiring the Director of the  Core immediately.  The Senate authorizes the Provost to place this position in the upcoming Chronicle advertisement with the understanding that the specific job description has yet to be approved by the APC.**

**8.    Reports and motions of standing committees and special committees with reports and motions:**

**a.    Without objection the Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Cminutes_of_the_faculty_guide_com.htm) **was accepted.**

**1.    The following Motion was submitted by the Committee:**

***Resolution Regarding Faculty Guide Revision Process***

***Whereas***

1. ***There is strong interest among all parties, faculty and administration, in undertaking a major revision of the Faculty Guide.***
2. ***It is understood that this will most likely be a very long and complex process.***
3. ***The specific desired outcomes of such a process are unknown.***
4. ***The Faculty Guide has not undergone a major revision from a single process since its inception, so there is no process history as a guideline.***
5. ***Such a comprehensive revision of the Faculty Guide is beyond the scope and capability of the standing Faculty Guide Committee.***

***Resolved***

1. ***The Faculty Senate recommends that the Provost appoint a special committee to define and recommend to the faculty and the Provost, goals, anticipated outcomes, process and timeline for a comprehensive revision of the Faculty Guide.***
2. ***The special committee will consist of six members:***
	1. ***The Chair of the Faculty Guide Committee or designee***
	2. ***Two additional senior faculty members appointed from the faculty at large and agreed upon by the Provost and Faculty Senate***
	3. ***One member each from the Office of the Provost, Human Resources and Legal Counsel.***
3. ***The special committee will report its recommendations to the Provost and the Faculty Senate within six months of appointment.***

**It was moved, seconded and adopted, with two negative votes and two abstentions, that the word "revision" in number 1. be changed to "review".**

**It was moved and seconded to remand the amended resolution back to the Committee which failed.**

**The motion as amended was adopted with 17 in favor, 12 opposed and no abstentions.**

**9.    Reports and motions of standing committees and special committees with reports:**

**a.    Without objection the Academic Facilities Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Cacademic%20facilities%20summary%20%2010%2025%2007.doc) **was received.  It was noted that the Committee met on October 5 with Pat Linfante being present.**

**b.    Without objection the Academic Policy Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Capc_report.htm) **given by Anne Mullen-Hohl was received.**

**1.** [**Reporting Structure for the Core**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5CReporting%20Structure%20for%20Core.isf.jpg)

**2.** [**University Core Governance**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5CUniversity%20Core%20governance%20APC.doc)

**c.     Without objection the Admissions Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Cadmissions_committee_report.htm) **given by Edmund Jones was received.**

**d.    Without objection the Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Ccompensation_committee_report.htm) **given by Roseanne Mirabella was accepted.**

**Upon motion duly made, seconded and unanimously adopted, the time for the meeting was unanimously extended to 3:40 p.m.**

**The Committee submitted the following motion:**

***Motion to delegate the discussion of literacies to the colleges based on a mission narrative.  The University Core Curriculum Committee will develop forums to engage the constituencies of the larger faculty around these issues.***

**It was moved, seconded and unanimously adopted to remand this resolution back to the Compensation Committee.**

**e.    Without objection the Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Ccore_curriculum_committee.htm) **given by Roseanne Mirabella was received.**

**f.     Without objection the Faculty Development Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Cfaculty_development_committee_report.htm) **was received.**

**g.    Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Cfaculty_senate_it_committee_report.htm) **given by Nathaniel  Knight was received.**

**h.     Without objection the Library Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Clibrary_meeting_11__207.htm) **was accepted.  The Committee submitted the following motion:**

***We move that the Senate affirm that no pressure be put on the library to approve programs for which it cannot provide adequate resources and that, in fact, no new programs be approved by the Senate unless the library is guaranteed adequate funds to support the necessary resources for such programs.***

**It was moved and seconded that the resolution be amended to read as follows:**

***The Faculty Senate will not approve any new programs for which the library cannot provide assurances that it has funds to support the necessary resources for such programs.***

**The motion to amend the resolution was adopted with 4 opposed and 2 abstentions.**

**The resolution as amended was adopted unanimously.**

**It was moved, seconded and unanimously approved to extend the time for the meeting to 4:15 p.m.**

**10.    Reports and motions of standing committees and special committees with no reports:**

**a.    The Calendar Committee did not submit a Report.**

**b.    The Faculty Grievance Committee did not submit a Report**

**c.    The Nominations, Elections, and Appointments Committee did not submit a Report**

**d.    Without objection the Program Review Committee Report, which was e-mailed to all members, given by Mary Balkun was received .**

**It was moved, seconded amd unanimously approved to extend the time for the meeting to 4:20 p.m.**

**e.    The Ad Hoc Committee on University Ombuds Office did not submit a Report**

**f.    Ad Hoc Committee on Academic Integrity Report**

**11.    New Business motions from the floor**

**NONE**

**12.    The meeting was adjourned at 4:20 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of December 14, 2007

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: King Mott, Roseanne Mirabella, Edmund Jones, Nicholas Snow, Brigitte Koenig, Thomas Rondinella, Eliot Krause, David Beneteau, Williamjames Hoffer, Nancy Enright, Cecilia Marzabadi, Kelly Goedert, Amy Silvestri, Peter Ahr, Nathaniel Knight, Anne Mullen-Hohl, Robert Shapiro, Athar Murtuza, Leigh Stelzer, Robert Massey,  Pamela Foley, Beth Bloom, Anita Talar, Brenda Petersen, Ann Marie Mauro, Theodora Sirota, Ann Marie Murphy, Jesse Russell, Irene De Masi; Alternates: Ki Joo (KC) Choooi, Ellen La Forge, Gary Kritz, William McCarton, Martha Loesch, Cathy Maher.**

**2.    The meeting was called to order by the Chair, King Mott, at 1:30 p.m.  There was a motion, duly made, seconded and unanimously carried that the agenda be changed to reflect that the Core Curriculum Report will be given immediately after the Executive Committee Report.**

**3.    Provost Esteban thanked the body for all the work it has done this semester.  He extended an invitation to the Faculty Senate concerning the creation of two committees he was forming in the Spring.  One will look at reassigned time as well as stipends.  He has noticed that there is no consistency on these matters across the campus.  He would like to develop some university guidelines on these issues.  The second committee would deal with how we do budgets.  Another item he wants to explore during the Spring is the concept of RCM (Responsibility Centered Management).  When questioned about the Library, the Provost indicated that after  he takes care of any increase in compensation, his next priority is to deal with the library.  This seems to be the number one issue on the academic side.  The deans also see it as a priority.  He indicated that there will be a $500,000 increase in the library budget bringing its total budget to approximately $1,500,000.**

**4.    The meeting resumed at 1:44 p.m.   Upon motion duly made and seconded and without objection the agenda as amended was approved.**

**5.    The Chair pointed out that the draft minutes of the November meeting included a resolution under the Core Curriculum Committee but which should appear as part of the Compensation Committee.  Upon motion duly made and seconded and without objection the** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5CDraft%20minutes%20Nov%202.htm) **of the November 2, 2007, meeting, as amended, were accepted.**

**6.    Without objection, the Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CSenateECreportDec14.doc)**, given by the Chair, King Mott, was accepted.**

**The following resolutions of the Executive Committee were unanimously adopted and approved as a group without objection:**

**1.     The Faculty Senate nominates Professors Robert Shapiro and Chrys Grieco to the Faculty Guide Task Force.**

**2.     The Faculty Senate nominates Professors Mary Ann Clark and Roseanne Mirabella to the RCM Task Force (Responsibility Centered Management).**

**3.     The Faculty Senate nominates Professors Mary Balkun and Pam Foley to the Stipends Task Force.**

**7.    Reports and motions of standing committees and special committees with reports:**

**a.    Without objection the Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CCore%20Curriculum%20Report%20December%202007.doc) **given by Roseanne Mirabella was accepted.**

**The following motion by the Committee were received and discussed.**

**Motion to delegate the discussion of literacies to the colleges based on a mission narrative.  The University Core Curriculum Committee will develop fora to engage the constituencies of the larger faculty around these issues.**

**Upon motion duly made, seconded and carried without objection, the foregoing motion was remanded back to the Core Curriculum.**

**b.    Without objection the Compensation Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CCompensation%20Committee%20Report%20December%202007.doc) **given by Roseanne Mirabella was received.**

**c.    Without objection the Academic Policy Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CProvisional%20Report%20of%20the%20APC%20December%202007.doc)**was accepted.**

**The following documents were forwarded to the Faculty Senate.**

**1.**[**CNL Document - APC - Rev**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CCNL%20Document-APC-rev.doc)

**2.** [**EPC Physics BA Summary 07.doc**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CEPC%20Physics%20BA%20Summary%2007.doc)

**3.** [**Physics BA for catalog.doc**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CPhysics%20BA%20for%20catalog.doc)

**4.** [**Physics BA for EPC.doc**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CPhysics%20BA%20for%20EPC.doc)

**5.** [**Physics BA table.doc**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CPhysics%20BA%20table.doc)

**6.** [**Psyc\_DualBA\_MS\_Degree\_APC\_application\_Final.doc**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CPsyc_DualBA_MS_Degree_APC_application_Final.doc)

**7.** [**Summary of CNLProposal-Dec.9, 2007.doc**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CSummary%20of%20CNLProposal-Dec.9%2C%202007.doc)

**8.** [**Summary of Physics BA.doc**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CSummary%20of%20Physics%20BA.doc)

**9.** [**Reporting Structure for Core**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5CReporting%20Structure%20for%20Core.isf.jpg)

**10.** [**University Core Governance APC**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5CUniversity%20Core%20governance%20APC.doc)

**At the request of the Committee, it was moved to approve as a group (1) the Clinical Nurse Leader Master's Program, (2) the Bachelor of Arts degree program in Physics, and (3) the 3+2 BA-MS dual degree program in the Department of Psychology.  This motion and the programs were unanimously adopted with one abstention.**

**The second** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CAPC%20Addendum.doc) **of the Academic Policy Committee was received.**

**d.     Without objection the Admissions Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CNovember%202007%5Cadmissions_committee_report.htm) **was received.**

**e.     Without objection the Calendar Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CCalendar%20Committee%20Report%2011%2007%20AMENDED.doc) **was received.  The following documents from the Calendar Committee were received:**

**1.** [**2010-2011 Calendar starting before labor day**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5C2010-2011%20draft%20A%20pre%20Labor.doc)

**2.** [**2010-2011 Calendar starting after labor day**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5C2010-2011%20draft%20B%20post%20Labor.doc)

**f.    Without objection the Faculty Development Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CReport%20of%20the%20FDC%2C%20Dec%204%202007.doc) **was accepted.**

**Motion of the Faculty Development Committee:**

**The FDC moves that the Senate Executive Committee ask the Provost to remind Deans of the necessity for Departments to develop and distribute written criteria for promotion and tenure.**

**Upon motion duly made, seconded and adopted with one negative vote the word "criteria" be changed to "guidelines".**

**The motion as amended was the adopted with five negative votes.**

**g.    Without objection the Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CFaculty%20Guide%20Committee%20Final%20Minutes%20112607.pdf) **was received.**

**h.    Without objection the Faculty Grievance Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5Cfaculty_grievance_committee.htm) **was received.**

**i.    Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5Cfaculty_it_committee_meeting_rep.htm) **was received.**

**Upon motion duly made, seconded and unanimously adopted, the time for the meeting was unanimously extended to 3:45 p.m.**

**j.    Without objection the Nomination, Elections, and Appointments Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CNEA%20minutes%20for%20Dec%202007%20meeting.doc) **was received.  The motions listed in the agenda were withdrawn.  The Executive Secretary is directed to request the membership of all committees from the chairpersons so that the Senate may confirm the membership of all committees at the January meeting.**

**Upon motion duly made, seconded and unanimously adopted, the time for the meeting was unanimously extended to 4:00 p.m.**

**k.    Without objection the Program Review Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5Cprogram_review_committee_report.htm) **was received.**

**l.    Without objection the Graduate Council Liason** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5Creport_from_senate_liaison_to_the%20Graduate%20Council.htm) **was received.**

**8.    Reports and motions of standing committees and special committees with no reports:**

**a.    The Library Committee did not submit a Report.**

**b.    The Ad Hoc Committee on University Ombuds Office did not submit a Report.**

**9.    New Business motions from the floor:**

**It was moved, seconded and adopted that the Executive Committee report to the Faculty Senate on all attempts to detenure individuals during the past 5 to 10 years.  This report should only by statistical and not reflect any information so as to disclose the names of said individuals.**

**10.    The meeting was adjourned at 3:56 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of January 11, 2008

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: King Mott, Roseanne Mirabella, Edmund Jones, Charles Carter, Nicholas Snow, Cathy Zizik, David Beneteau, Mary Balkun, Williamjames Hoffer, Nancy Enright, Kelly Goedert, Amy Silvestri, Peter Ahr, Nathaniel Knight, Anthony Haynor, Anne Mullen-Hohl, Robert Shapiro, Athar Murtuza, Leigh Stelzer, Jack Harrington, Mary Mueller, Pamela Foley, Beth Bloom, Josephine DeVito, Brenda Petersen, Ann Marie Mauro, Victor Velarde, Ann Marie Murphy, Irene De Masi; Alternates: Ellen La Forge, Gary Kritz, William McCarton, Martha Loesch.**

**2.    The meeting was called to order by the Chair, King Mott, at 1:30 p.m.**

**3.    Provost Esteban gave his report.  The two main items discussed were his handling of the Sabbatical requests and the enrollments for the coming year especially as it was affected by financial aid.**

**4.    The meeting resumed at 1:44 p.m.  Dr. Snow requested that item #4 be deleted from the Faculty Guide Committee's Report. Upon motion duly made and seconded and without objection the agenda as amended was approved.**

**5.    Upon motion duly made and seconded and without objection the** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5CDraft%20minutes%20Dec%2014.htm) **of the December 14, 2007, meeting were accepted.**

**6.    Without objection, the Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5CSenateECreportJan11.doc)**, given by the Chair, King Mott, was accepted.**

**The following motions of the Executive Committee were voted upon:**

**1.    Without objection the Faculty Senate reaffirmed the membership of the Committees as reflected on the Faculty Senate home page.**

**2.**    **The following motion of the Executive Committee was discussed: Faculty Senate is charged with the oversight of all degree programs and graduation requirements of the University (*Faculty Guide* 12.2.a, c, e, f and 12.3.c).  As the several colleges and schools of the University are revising their general education requirements, the Faculty Senate directs the APC to review all new general education requirements of the several colleges and schools and to make a recommendation for Senate approval at the April 2008 meeting.  Upon motion duly made, seconded unanimously adopted the date of April 2008 meeting was changed to March 2008 meeting.  Thereafter, without objection the amended motion was adopted.**

         **3.    The following motion of the Executive Committee was adopted with one nay vote: The Faculty Senate favors a constant calendar plan related to the start of classes each fall:  If Labor Day falls on September 1,2,3,4, then the fall semester shall begin after Labor Day; if Labor Day falls on September 5, 6, 7, then the fall semester shall begin before Labor Day.**

**7.    Reports and motions of standing committees and special committees with reports:**

**a.    Without objection the Calendar Committee Report is accepted.  The Executive Committee Report dealt with the calendar in motion 3 of the Executive Committee.**

**b.     Without objection the Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5CFaculty%20Guide%20Report.doc) **was accepted.**

**1.** [**07\_05\_04 Resolution re Faculty Guide Interpretation**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CDecember%202007%5Cfaculty_senate_resolution%20o7_05_04%20re%20Interpretations.htm)

**2.    The following motion of the Committee was adopted with 20 ayes, 8 nays, and 1 abstention:**

***Whereas***

***1. The Faculty Guide Committee received a request for interpretation of the Guide according to Article 15.1.***

***2. The Provost approved an amendment to Article 15.1 regarding the interpretation process.  The amendment is attached for information.***

***3. The Faculty Guide Committee completed its interpretation according to Article 15.1.***

***Resolved***

***The Faculty Senate approves the interpretation of the Faculty Guide provided in the attached DRAFT memorandum and directs the Chair to transmit the memorandum to the Provost for action.***

***3.*** [***Draft Interpretation***](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5CChair%20Election%20Interpretation%20Memo%20Draft%20010908.doc)

***January 9, 2008***

***TO:      All Faculty***

***FM:      Gabriel Esteban***

***Provost***

***King Mott***

***Chair, Faculty Senate***

***RE:       Interpretation of the Faculty Guide Regarding Election of Department Chairs***

***The following request for interpretation of the Faculty Guide was received by the Provost and forwarded to the Faculty Guide Committee per Article 15.1.***

***A Faculty Guide Question has come up in my department.  Article 13.1b. defines Associate Deans as Administrators.  Article 10.1a. indicates administrators may not vote.  Article 10.1.b. stipulates "All full-time faculty members holding tenured appointments in the department are eligible to serve as chairperson."  Is this interpreted to mean that Associate Deans may or may not be eligible to stand for election as chair?***

***In accordance with the Faculty Guide, Articles 15.1.a and 15.1.b, the Faculty Guide Committee and Provost agree on the following interpretations of the question.***

1. ***Articles 1.6, 10.1.b and 13.1.b clearly indicate that as an administrator, an Associate Dean is not a full-time faculty member and therefore cannot simultaneously serve as Department Chair.***
2. ***The Faculty Guide does not explicitly prohibit a serving Associate Dean from standing for election as Department Chair.  Therefore an Associate Dean may be nominated and placed on the ballot for election to Department Chair.***
3. ***Under Articles 10.1.g and 1.6, an Associate Dean may not participate in any discussion or resolution of departmental personnel matters, including election of the Chair.  Therefore, if an Associate dean is placed on the ballot, the Associate Dean may not vote in the election or participate in any discussion relating to the election.  Since Department Chair elections are now commonly conducted electronically, outside of a formal departmental meeting, this prohibition also includes electronic discussions and personal discussions outside of formal departmental meetings, of the election.***
4. ***In summary, an Associate Dean may be placed in nomination for election to Department Chair, but may not vote in the election or discuss the matter in any way with Departmental faculty.  If elected, the Associate Dean must resign as Associate Dean prior to beginning service as Department Chair.***
5. ***This interpretation request was initially made regarding Associate Deans; however, it clearly also applies to any administrative position, as defined in Articles 1.6 and 13.1.b.***

**c.    Without objection the Grievance Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5Cfaculty_senate_grievance_committee%20Report.htm) **was received.**

**d.    Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5Cfaculty_senate_it_committee_meeting.htm) **was received.**

**e.     Without objection the Library Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5Clibrary_committee.htm) **was received.**

**f.     Without objection the Nominations, Elections, and Appointments Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5CNEA%20minutes%20for%20Jan%202008%20meeting.doc) **was received.**

**g.    Without objection the Program Review Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5Cprogram_review_committee_report.htm) **was received**

**h.     Without objection the Ad Hoc Committee on University Ombuds Office** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5Cad_hoc_committee_on_university_ombuds%20report.htm) **was received.**

**9.    Standing and special committees with no written reports:**

**a.    Academic Facilities Committee**

**b.    Academic Policy Committee**

**c.     Admissions Committee**

**d.    Compensation and Welfare Committee**

**e.    Core Curriculum Committee**

**1.    Core Organizational Structure**

**2.    Core Reporting Structure**

**f.      Faculty Development Committee**

**i.     Graduate Council Liason**

**10.    New Business motions from the floor**

**a.    Upon motion duly made, seconded, amended and discussed, the following motion was adopted by the Faculty Senate:**

***The Faculty Senate directs the Executive Committee of the Faculty Senate and the Chair of the Faculty Senate Instructional Technology Committee to pursue the matter of departmental websites with Dr. Landry, Provost Esteban, Joseph Sandman, and the Teaching, Learning, and Technology Roundtable.***

**Upon motion duly made, seconded and unanimously adopted, the time for the meeting was unanimously extended to 3:45 p.m.**

**b.    Upon motion duly made, seconded and discussed, a motion concerning the sabbatical applications failed to obtain the necessary votes to pass.**

**11.    The meeting was adjourned at 3:39 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of February 1, 2008

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: King Mott, Roseanne Mirabella, Edmund Jones, Charles Carter, Nicholas Snow, Brigitte Koenig, Thomas Rondinella, Eliot Krause, David Beneteau, Mary Balkun, Williamjames Hoffer, Nancy Enright, Bert Wachsmuth, Cecelia Marzabadi, Amy Silvestri, Peter Ahr, Nathaniel Knight, Anthony Haynor, Anne Mullen-Hohl, Robert Shapiro, Athar Murtuza, Leigh Stelzer, Robert Massey, Pamela Foley, Beth Bloom, Anita Talar, Brenda Petersen, Ann Marie Mauro, Theodora Sirota, Victor Velarde, Ann Marie Murphy, Vicci Hill-Lombardi; Alternates: Ki Joo (KC) Choi, Martha Loesch, Denise Nash; Visitors: Richard Stern.**

**2.    The meeting was called to order by the Chair, King Mott, at 1:31 p.m.**

**3.    Vice Provost Robinson discussed the spring plans for Strategic Planning, Budgeting, and Graduate Education.**

**4.    Without objection the agenda was approved.**

**5.    Without objection the** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CJanuary%202008%5CDraft%20minutes%20Jan%2011.htm) **of the January 11, 2008 meeting were approved.**

**6.    Without objection the Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Cseton_hall_faculty_senate%20EC%20Report.htm) **was received. It was noted that there was a typo error in the report. The reference in the report to a 9 month contract should be to a 10 month contract.**

**7.    Reports and motions of standing committees and special committees with reports:**

**a.    Without objection the Academic Policy Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Creport_of_the_apc_february_2008.htm) **was received.**

**b.     Without objection the Admissions Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5CAdmission%20Report.htm) **was received.**

**c.    Without objection the Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Ccore_curriculum_committee.htm) **was accepted.**

**Motion presented by the Committee:**

*1.    Proficiencies Resolution:*

*Whereas the proficiencies are part of the university core curriculum,*

*And whereas the university core curriculum is the responsibility of the Faculty Senate,*

*Be it resolved that all aspects of the universal proficiencies--the development of infusion guidelines, the development of infused courses, the approval of infused courses, and the assessment of infused courses--are also the responsibility of the Faculty Senate, specifically the Core Curriculum Committee and the Academic Policy Committee.*

**After much discussion and various amendments, the motion as adopted by the Faculty Senate, with 2 nay votes is as follows:**

***Whereas the proficiencies are part of the university core curriculum,***

***And whereas the university core curriculum is the responsibility of the Faculty Senate,***

***Be it resolved that all aspects of the universal proficiencies--the development of infusion guidelines, the development of infused courses, the approval of infused courses, and the assessment of infused courses, and the assessment of infused courses--are also the responsibility of the Faculty Senate, specifically the Core Curriculum Committee.  The proficiency guidelines developed by the Core Curriculum Committee will be reviewed by the APC and approved by the Faculty Senate.***

**Motion presented by the Committee unanimously adopted:**

***2.    Literacies Resolution***

***Be it resolved that***

***The Educational Policy Committee of each college—in collaboration with the Core Curriculum Committee—will develop a set of literacies for their students that reflect the missions of the university and the college, and will also determine how these literacies are to be implemented.***

***As part of the university’s core curriculum, the literacies and the implementation plan for each college must be approved by the Core Curriculum Committee and the Academic Policy Committee of the Faculty Senate.  A list and description of the literacies and the implementation plan should be received by the Core Curriculum Committee by June 1, 2009.***

**d.     Without objection the Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Ccompensation_committee_report.htm) **was received.**

**e.     Without objection the Faculty Development Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Cfaculty_development_committee_re.htm) **was received.**

**f.      Without objection the Grievance Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Cfaculty_senate_grievance_committ.htm) **was received.**

**g.    Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Cfaculty_senate_it_committee.htm) **was received.**

**h.     Without objection the Ad Hoc Committee on University Ombuds Office** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5Cad_hoc_committee_on_university_o.htm) **was received.**

**9.    Standing and special committees with no written reports:**

**a.    Academic Facilities Committee**

**b.     Calendar Committee**

**c.      Faculty Guide and Bylaws Committee**

**d.     Library Committee**

**e.    Nominations, Elections, and Appointments Committee**

**f.    Program Review Committee**

**g.     Graduate Council Liason**

**10.    New Business motions from the floor**

**a.    From the Executive Committee report, the Faculty Senate discussed the EPC and graduation requirements.**

**b.    From the Executive Committee report, the Faculty Senate discussed "mission hiring."**

**c.    Senator Mirabella noted that there is an apparent inconsistency with respect to the add/drop deadline.**

**11.    The meeting was adjourned at 3:30 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of March 7, 2008

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: King Mott, Roseanne Mirabella, Edmund Jones, Charles Carter, Brigitte Koenig, Thomas Rondinella, Eliot Krause, David Beneteau, Mary Balkun, Williamjames Hoffer, Nancy Enright, Bert Wachsmuth, Cecelia Marzabadi, Kelly Goedert,  Amy Silvestri, Peter Ahr, Nathaniel Knight, Anthony Haynor, Anne Mullen-Hohl, Robert Shapiro, Leigh Stelzer, Jack Harrington, Robert Massey, Beth Bloom, Anita Talar, Ann Marie Mauro, Theodora Sirota, Victor Velarde, Gregory Glazov, Jesse Russell, Irene DeMasi; Alternates: Ki Joo (KC) Choi, Gary Kritz, William McCartan, Martin Edwards, Cathy Maher; Visitors: Richard Stern.**

**2.    The meeting was called to order by the Chair, King Mott, at 1:34 p.m.**

**3.    Communications from Provost Esteban  The Provost discussed the rise in the University's admission rate and posed questions concerning how we should be targeting the size of incoming freshman classes.  He indicated that he would look again at the faculty guide change by the Senate concerning the librarian contracts.**

**4.    Communications from Assoc. Provost Kirk Rawn (Articulation Agreements).  She introduced Caroline Cavanaugh who is the Associate Provost's administrative assistant and is helping her to coordinate the New Jersey Transfer Project.  The State institutions are bound by the Lambit Bill, which was passed in September 2007 providing for a seamless transfer for all credits from a county or community  college.  Seton Hall, as an independent university is not bound to follow this bill and we have, in fact, opted not to do so for several reasons, including the fact that the Lambit Bill allows for a student to transfer s course with a grade of D and Seton Hall does not wish to accept courses with a grade of D.**

**5.    Without objection the agenda was approved.**

**6.    Without objection, the** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CFebruary%202008%5CDraft%20Minutes%20Fe%20b%201.htm) **of the February 1, 2008 meeting was approved.**

**7.    Without objection the Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Cseton_hall_faculty_senate%20EC%20Report.htm) **was accepted.**

[**Resolutions 2007-2008 and 2006-2007**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5CResolutions%2008-06.xls)

**The following motions from the Executive Committee were presented.**

**1.     The Faculty Senate authorizes the Calendar Committee of the Faculty Senate to investigate the final exam period so to determine the most effective means of delivery for our students and faculty.  Upon motion duly made and seconded the motion was amended to read as follows: "The Faculty Senate authorizes the Calendar Committee of the Faculty Senate to investigate the final exam period."  The motion as amended was unanimously approved.**

**2.    The Faculty Senate moves to a fifteen (15) minute ‘executive session’ so to have an open discussion about best practices for our meetings and official business.  Only Senators and alternates may be present for this discussion.  There will be no official notes recorded.  This session will begin after the EC report and resolution have been determined.  Upon motion duly made and seconded the motion was amended to read as follows: "The Faculty Senate moves to a ten (10) minute 'executive session' so to have an open discussion about best practices for our meetings and official business.  Only Senators and alternates may be present for this discussion.  There will be no official notes recorded.  This session will begin after the EC report and resolution have been determined.  The motion as amended was approved unanimously.**

**8.    Reports and motions of standing committees and special committees with reports:**

**a.    Without objection the Academic Policy Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Creport_of_the_apc_march_2008.htm) **was received.**

**b.    Without objection the Compensation and Welfare Committee Oral Report by Roseanne Mirabella, Peter Ahr, and Mary Balkun was received. (Written to follow)**

**c.    Without objection the Core Curriculum Committee Oral Report by Roseanne Mirabella was received. (Written to follow)  The Core Curriculum Committee reopened the discussion on the proficiencies and literacies resolutions adopted at the last meeting.  The report was received without objection.**

**d.     Without objection, Faculty Development Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Cfdc_report_march_5.htm) **was accepted.  The Faculty Development Committee passed the following motion (by a vote of 11-0): the FDC recommends that the Senate endorse a motion to update the faculty guide for sabbaticals.  Following best practices at other institutions (see, for instance,** [**http://ruweb.rutgers.edu/aboutru/policies.shtml**](http://ruweb.rutgers.edu/aboutru/policies.shtml)**) the FDC proposes slightly revising the eligibility requirement as follows:**

**Eligibility:**

**Every six semester a tenured or tenure-track faculty member will earn a semester of sabbatical leave.**

**For those faculty members who take a full-year sabbatical, no changes will occur; twelve semesters still ear two semesters of leave (at 75% pay).**

**The sabbatical leave as spelled out above makes the taking of sabbatical much more flexible and in accordance with a faculty member's research**

**e.    Without objection the Faculty Guide and Bylaws Committee  [Report](file:///C%3A%5C%5CUsers%5C%5Cawadmich%5C%5CDesktop%5C%5COld%20Senate%20Files%5C%5Carchives%20from%20old%20website%5C%5CMeeting%20Documents%20and%20Minutes%2007-08%5C%5CMarch%202008%5C%5CFaculty%20Guide%20Report.htm) by Williamjames Hoffer was received.  Without objection the Draft of the Faculty Guide Change for Art. 4.4 was received to be voted upon at the April meeting.**

[**Minutes 2/4/08**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Cminutes_of_the_faculty_guide%202_4_08.htm)[**Minutes 2/25/08**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5CFaculty%20Guide%20Committee%20Final%20Minutes%20022508.pdf)[**Guide Questions**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5CGuide%20Questions.htm)

[**Draft of Faculty Guide Change for Art 4.4**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Cdraft_022708%20Fac%20Guide%204.4.htm)

**Upon motion duly made, seconded and unanimously carried the time for the meeting was extended from 3:30 p.m. to 3:45 p.m.**

**Faculty Guide Proposed Amendment for voting in April**

**DRAFT 022708**

**RESOLUTION ON REVISION OF THE FACULTY GUIDE ARTICLE 4.4**

**Whereas**

**1. Faculty members who apply for promotion have often served as department chairs or program directors.**

**2. The Faculty Guide currently contains no language providing credit for this often highly challenging and difficult service.**

**3. Faculty members engage in many service activities that are not specifically listed in the Faculty Guide.**

**4. The current Faculty Guide language regarding service activities is ambiguous.**

**Resolved**

**The Faculty Senate recommends to the provost the following new language for Article**

**4.4 of the Faculty Guide. The new Article 4.4 is presented below in its entirety with new language highlighted.**

**New:**

**4.4 Service to the University, the Profession and the Community.**

***Service, whether the service is compensated or not, includes but is not limited to the following. In all cases, specific documentation of the activities performed and contributions should be provided.***

**a. Service to the university**

**1. Service to students such as serving as faculty advisor or moderator of a student activity or engaging in extra-academic activities with students.**

***2. Service to the faculty such as serving on departmental, college or Faculty Senate committees, task forces or faculty governance bodies.***

***3. Service to the university such as serving as department chair or program director, or serving on university-wide task forces or committees.***

**b. Service to the profession. Membership, offices *and positions* held in professional organizations; contributing consultative, advisory, or editorial service in a professional capacity.**

**c. Service to the community. Lectures, panel discussions, membership on advisory boards or civic committees; involvement in community, political, or charitable organizations; services to religious bodies or to government.**

**Old:**

**4.4 Service to the University, the Profession, and the Community**

**a. Service to the university**

**1. Service to students such as serving as faculty moderator of a student activity or engaging in extra-academic activities with students.**

**2. Service on committees, task forces, governmental bodies; offices held, and specific contributions to the group.**

**b. Service to the profession. Membership and offices held in professional organizations; contributing consultative, advisory, or editorial service in a professional capacity.**

**c. Service to the community. Lectures, panel discussions, membership on advisory boards or civic committees; involvement in community, political, or charitable organizations; services to religious bodies or to government.**

**f.    Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Cfaculty_senate_it_committee.htm) **was received.** [**Survey**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Csenate_it_summary.pdf)

**g.    Without objection the Nominations, Elections, and Appointments Committee**

[**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Creport_of_the_committee_on_nominations%20%26%20elections.htm) **was received**

**h.    Without objection the Program Review Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Cprogram_review_committee_report.htm) **was received.**

**i.    Without objection, the Graduate Council Liason** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMarch%202008%5Creport_from_senate_liaison_to_the%20Graduate%20Council.htm) **was received.**

**9.    Standing and special committees with no written reports:**

**a.    Academic Facilities Committee**

**b.    Admissions Committee No Report**

**c.    Calendar Committee**

**d.     Grievance Committee No Report (No Grievances)**

**e.    Library Committee**

**f.    Without objection the oral report of the Ad Hoc Committee on University Ombuds Office was received.**

**10.    New Business motions from the floor**

**The following items were presented.**

**1.    The Straw poll questions be presented sat the next meeting to be considered.**

**2.    The question was raised that the Senate express its displeasure with the scheduling for performances in the Jubilee Hall Auditorium and request that performances not be held while classes are in session in the rooms near the auditorium.**

**3.    That the faculty be involved in the procedure for cancelling classes, especially late in the afternoon for evening classes.**

**4.    That the Senate reopen the discussion concerning the current practice which obliges guest speakers to sign a contract binding them to behave and speak in a manner that coincides with the values of the University mission statement.**

**11.    The meeting was Adjourned at 3:56 p.m.**

**Click here for the draft minutes of this meeting.**

**SETON HALL UNIVERSITY FACULTY SENATE**

# Meeting of April 4, 2008

**1:30 p.m.**

**Beck Rooms**

**Minutes**

**1.    Sign in for quorum**

**Present: King Mott, Roseanne Mirabella, Nicholas Snow, Brigitte Koenig, Eliot Krause, David Beneteau, KC Choi, Williamjames Hoffer, Nancy Enright, Bert Wachsmuth, Cecelia Marzabadi, Amy Silvestri, Peter Ahr, Anthony Haynor, Anne Mullen-Hohl, Athar Murtuza, Gary Kritz, Jack Harrington, Robert Massey, Vivienne Carr, Pamela Foley, Beth Bloom, Anita Talar, Brenda Peterson, Anne Marie Mauro, Theodora Sirota, Victor Velarde, Gregory Glazov, Ann Marie Murphy, Jesse Russell, Irene DeMasi.**

**2.    Call to order**

**The Senate was called to order at 1:35 p.m.  The chair reminded the senators that the new Senate takes office at the next meeting, and that Senators should assure that elections in their schools and colleges be carried out in advance of that date.**

**3.    Communications from Provost Esteban**

**Dr. Esteban expressed his thanks to the Senate for this year’s collegial collaboration.**

The Board will meet next week.  The Cabinet will propose to increase tuition by 5.9% for current students, and by 6.9% for new freshmen, to cover the costs of the new Core Curriculum.  Each percentage point of tuition will generate $1.2 M in revenue.  The University also hopes for additional revenue from SWW and athletics.  The major increase in expense will be in undergraduate financial aid, to $4.2M for a total of $45M.  61% of the current financial aid is given on the basis of merit.  The budget is based on 1300 freshmen and 275 transfers.  The next largest increase will be for a 3% across-the-board increase in salaries: $2.4M, plus $1M for benefits.   The budget will include new personnel in Development, since the past capital campaign was funded out of the quasi-endowment.  The next major fund campaign, scheduled to start in three years, will be focused on academics, on the basis of the strategic planning initiative.  The budget will also be increased by $500K for the Library and by $525K for the Core Curriculum.  There will also be other increases, including a fund for the provost’s office to support new initiatives.  The budget currently includes a $2M shortfall since we typically have a $5M surplus.  The large increase in freshman financial aid will have to be carried through the next years as well.  Room and board will also be increased in the proposed budget.

The provost will be meeting next week with the deans on the issue of the 9-month vs. 10-month contracts.

**4.    Approval of agenda**

**The agenda was approved.**

**5.    Approval of the** [**draft minutes**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5CMarch%202008%5CDraft%20Minutes%20March%207.htm) **of the March 7, 2008 meeting**

**The minutes as posted were approved.**

**6.    Executive Committee** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CEC%20Report.htm)

**The report was received.**

[**Motion**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CEC%20Motion.doc)

**The Senate adopted the Executive Committee’s motion congratulating Dr. George Browne on his being awarded the McQuaid Medal.**

**7.    Reports and motions of standing committees and special committees with reports:**

**a.    Academic Policy Committee** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CAPC%20Report.htm)

[**APC Actions Mar 2008**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Capc_actions%20Mar.%202008.htm)

[**College Cores**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CAPC%20College%20Cores.xls)

[**A&S Core Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CEPC%20A%26S%20Core%20Report%203-6-07.doc)

[**Family Studies Final Proposal**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CFamily%20Studies%20Proposal%20Final%2004%2010%2007.doc)

[**ICSST Undergrad Cath Theology Proposal**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CICSST%20Undergrad%20Dept%20Cath%20Theology.doc)

[**Proficiencies**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CAPC%20Proficiencies%2004%2002%2008.doc)

**The committee report was taken up after consideration of the Compensation and Welfare Committee reports.  The committee report was accepted.**

**APC Resolutions:**

**1.     That the 130 credit requirement for an undergraduate degree be replaced by a 120-credit requirement, with the understanding that particular major programs, in combination with core requirements, may necessitate and require completion of more than 120 credits.**

**2.     That the revised core curricula of the several schools and colleges stand approved as a body, and are to be forwarded for inclusion in the catalog.**

**Both resolutions were adopted unanimously.**

**b.    Compensation and Welfare Committee Report**

**The Senate took up this report before that of Academic Policy, to allow that committee to distribute materials to the body.**

**The Committee has posted materials on adjunct faculty and annual review on the Blackboard site.  The committee’s oral report was received.**

**The Committee proposed the following motion:**

**Whereas many programs at Seton Hall rely on adjunct faculty, and**

**Whereas the adjunct pay at Seton Hall is considerably lower than that at our academic peer institutions, and**

**Whereas the members of the Graduate Council and directors of undergraduate programs have identified low adjunct pay as a factor that negatively affects our ability to offer quality academic programs,**

**The Senate requests the Provost to meet with representatives of the Faculty Senate to establish reasonable minimum standards of pay for all adjunct faculty, and to establish mechanisms for a regular review of these salary levels.**

**The motion was approved unanimously.**

**The Committee moved that the Senate go into a 15-minute executive session to discuss the matter of merit pay, to include members of the subcommittee on annual review.  The motion was approved, and the Senate went into executive session from 2:35 to 2:55.**

**c.    Core Curriculum Committee** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Ccore_curriculum_committee.htm)

**The candidates for the directorship of the Core Curriculum will be brought to campus for interviews later this month.  The first Signature III courses will be piloted in the coming academic year.  The new Core will appear in the forthcoming Undergraduate Catalogue.  The report was received.**

**d.     Faculty Development Committee** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Cfdc_report_april_2.htm)

**The committee has invited the chair of the University Research Council to sit *ex officio* on it.  The committee report was received.**

**e.    Faculty Guide and Bylaws Committee  [Report](file:///C%3A%5C%5CDOCUME~1%5C%5Cuser%5C%5CLOCALS~1%5C%5CTemp%5C%5Cnotes6030C8%5C%5CFaculty%20Guide%20Report.htm)**

**The report was received.**

[**Comments on the Draft Academic Integrity Policy**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Cfaculty_guide_committee_comments%20re%20Academic%20Integrity%20Policy.htm)

[**Minutes of Faculty Guide Review Committee**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Cminutes_of_the_faculty_guide_rev.htm)

[**Draft of Faculty Guide Change for Art 4.4**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5CMarch%202008%5Cdraft_022708%20Fac%20Guide%204.4.htm)

**Faculty Guide Proposed Amendment for voting in April**

**DRAFT 022708**

**RESOLUTION ON REVISION OF THE FACULTY GUIDE ARTICLE 4.4**

**Whereas**

**1. Faculty members who apply for promotion have often served as department chairs or program directors.**

**2. The Faculty Guide currently contains no language providing credit for this often highly challenging and difficult service.**

**3. Faculty members engage in many service activities that are not specifically listed in the Faculty Guide.**

**4. The current Faculty Guide language regarding service activities is ambiguous.**

**Resolved**

**The Faculty Senate recommends to the provost the following new language for Article**

**4.4 of the Faculty Guide. The new Article 4.4 is presented below in its entirety with new language highlighted.**

**New:**

**4.4 Service to the University, the Profession and the Community.**

***Service, whether the service is compensated or not, includes but is not limited to the following. In all cases, specific documentation of the activities performed and contributions should be provided.***

**a. Service to the university**

**1. Service to students such as serving as faculty advisor or moderator of a student activity or engaging in extra-academic activities with students.**

***2. Service to the faculty such as serving on departmental, college or Faculty Senate committees, task forces or faculty governance bodies.***

***3. Service to the university such as serving as department chair or program director, or serving on university-wide task forces or committees.***

**b. Service to the profession. Membership, offices *and positions* held in professional organizations; contributing consultative, advisory, or editorial service in a professional capacity.**

**c. Service to the community. Lectures, panel discussions, membership on advisory boards or civic committees; involvement in community, political, or charitable organizations; services to religious bodies or to government.**

**Old:**

**4.4 Service to the University, the Profession, and the Community**

**a. Service to the university**

**1. Service to students such as serving as faculty moderator of a student activity or engaging in extra-academic activities with students.**

**2. Service on committees, task forces, governmental bodies; offices held, and specific contributions to the group.**

**b. Service to the profession. Membership and offices held in professional organizations; contributing consultative, advisory, or editorial service in a professional capacity.**

**c. Service to the community. Lectures, panel discussions, membership on advisory boards or civic committees; involvement in community, political, or charitable organizations; services to religious bodies or to government.**

**The proposed Faculty Guide revision was adopted unanimously.**

**f.    Instructional Technology Committee** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Cfaculty_senate_it_committee.htm)

**The report was received.**

**g.    Nominations, Elections, and Appointments Committee** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Creport_of_the_committee_on_nomin.htm)

**The report was received.**

**h.    Program Review Committee Report**

**There was no report submitted.**

**i.    Graduate Council Liaison** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5Creport_from_senate_liaison_to_th.htm)

**The report was received.**

**9.    Standing and special committees with no written reports:**

**a.    Academic Facilities Committee – No report**

**b.    Admissions Committee No report**

**c.    Calendar Committee No report**

**d.     Grievance Committee** [**Report**](file:///C%3A%5CDOCUME~1%5Cuser%5CLOCALS~1%5CTemp%5Cnotes6030C8%5CFaculty%20Senate%20Grievance%20Committee%20Report.doc)

**The report was received.**

**e.    Library Committee No report**

**f.    Ad Hoc Committee on University Ombuds Office**

**Prof. Haynor reported on the successful session held this morning.  More work will follow on this matter.**

**10.    New Business motions from the floor**

**There were no additional motions.**

**11.    Adjournment**

**The chair expressed his gratitude to the Senate for its hard work this year, and reminded the Senators again to assure elections before next month.**

**The Senate adjourned at 3:37 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of May 9, 2008

**1:30 p.m.**

**Beck Rooms**

**Agenda**

**1.    Sign in for quorum**

**2.    Call to order**

**3.    Communications from Provost Esteban**

**4.    Approval of agenda**

**5.    Approval of the** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5CDraft%20Minutes%20April%204.htm) **of the April 4, 2008 meeting**

**6.    Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cseton_hall_faculty_senate%20executive%20committee%20report.htm)

[**Annual report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cseton_hall_faculty_senate%20annual%20report.htm)

[**List of Resolutions for AY 2007-2008**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cresolution_passed_since_may_2007.htm)

**Move to Executive Session for election of officers.**

**7.    Reports and motions of standing committees and special committees with reports:**

**a.    Academic Policy Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CApril%202008%5CAPC%20Report.htm)

[**DPN Application to APC**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5CDNP%20APC%20Application.htm)

[**Summary of Nursing DNP**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Csummary_of_the_college_of_nursing%20DNP.htm)

**New Program Approval** [**Form**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5CAPC%20New%20Program%20Approval%20Forms.doc)

**APC Resolutions:**

**The committee moves**

**1.**      **That the change of name to the Department of Art, Music & Design, be approved.**

**2.**      **That the Doctorate in Nursing Practice be approved.**

**b.    Admissions Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Creport_of_the_admissions_committ.htm)

**c.    Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Ccompensation_committee_report.htm)

[**Phased Retirement Policy**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cphased_retirement_policy_for.htm)

**Phased Retirement Policy for Seton Hall University**

**DRAFT**

**April 17, 2008**

**1.  Full-time faculty members whose age and years of full-time service at Seton Hall University total 65 years may apply to the provost for a phased retirement contract.**

**2.  Such a phased retirement contract shall be voluntary on both sides.  Neither the individual faculty member nor the University shall be obliged to enter into such a contract, or to extend such a contract beyond its original term.**

**3.  The provost, in considering any application for such a contract, shall consult with the faculty member’s dean, and through the dean, with the department chairperson, to assure that such a contract may serve the University’s instructional and other needs.**

**4.  The phased retirement contract shall include the following terms:**

**a. The faculty member relinquishes tenure at the inception of the contract period, replacing tenure with the contractual guarantee of employment.**

**b. The contract shall be for a term of from one to three years, at mutual agreement.  It may provide for renewal at its expiration, at terms to be mutually agreed upon at the time of renewal.**

**c. The contract shall provide that the faculty member will be employed for its duration at half teaching load or its equivalent, the terms of which are to be spelled out in detail as necessary.**

**d. The faculty member will be paid at half of his or her base salary, with increments added annually in the same manner as obtain for full-time faculty members.**

**e. The faculty member will be entitled to the same full benefits package as are enjoyed by full-time faculty members, including continuing contributions to TIAA-CREF on the basis of the new salary.**

**f. The faculty member shall be given the title of “Professor Emeritus/a”, and shall relinquish voting membership, but not voice, in his or her department and school or college.  The faculty member may attend meetings, but without vote; and shall be exempt from the obligation to serve on department and other committees.**

**g. The faculty member shall continue to have access to private office space, secretarial assistance, refreshed laptops, email service and other such services normally provided to full-time faculty members.  Laboratory and other such services may also be provided for in the phased retirement contract, depending on the circumstances of the individual faculty member.**

**5.  At the expiration of the contract, the faculty member shall cease to be a full-time employee of the University.**

**d.    Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Ccore_curriculum_committee.htm)

**Motion:**

**POLICY on 120 credit requirement**

**First-time, full-time freshmen entering the University in Fall 2008 and subsequently, expecting to graduate in Spring 2012 and later, will be held to the graduation requirements listed in this catalogue, including the 120-credit total credit requirement.**

**All students, including transfers, graduating in spring 2009, 2010 and 2011 will be held to the total graduation credit requirements listed in previous University catalogues, unless they have successfully completed the three Signature courses. Students who take the three Signature courses and complete the core and major requirements may be considered for graduation with 120 credits as listed in this catalogue.**

**Transfer students who do not take the Signature courses will follow the core curriculum for their college that was in effect for their graduating class.**

**e.     Faculty Development Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cfdc_report_may_6.htm)

[**Mentoring Survey**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5CMentoring%20Survey%20FDC.htm)

**Motions:**

**The FDC investigated the issue of junior faculty mentoring and endorses the creation of a survey sent out to all faculty to see what kind of interest there is among faculty for mentoring and for what shape it could take.  The FDC proposes that the Senators take a look at our draft of the survey, prepared by Dr. Katz of CEHS, and make suggestions before voting at the June meeting as to whether the Senate wants to proceed with this.**

**f.     Grievance Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cfaculty_senate_grievance_committ.htm)

**h.    Library Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Clibrary_meeting_april_29.htm)

**g.    Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cfaculty_senate_it_committee.htm)

**i.    Nominations, Elections, and Appointments Committee**

[**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Creport_of_the_committee_on_nomin.htm)

**j.    Program Review Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cprogram_rview_committee_report.htm)

**Program Review Library** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cprogram_review_report_Library%20Report.htm)

**k.    Graduate Council Liason** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Creport_from_senate_liaison_to_the%20graduate%20council.htm)

**9.    Standing and special committees with no written reports:**

**a.    Academic Facilities Committee**

**b.    Calendar Committee**

**c.    Faculty Guide and Bylaws Committee  Report**

**d.    Ad Hoc Committee on University Ombuds Office**

**10.    New Business motions from the floor**

**a.** [**Renaming Faculty Award**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cresolution_on_renaming_the_facu%20Amended.htm)

***Whereas, the Faculty Senate wishes to acknowledge, celebrate and commemorate the exemplary and extraordinary sixty-two years of Albert B. Hakim’s dedication and service to Seton Hall University as professor, dean, colleague and friend;***

***Be it resolved, the Faculty Service Medal shall be known henceforth as the Albert B. Hakim Faculty Service Medal.***

**b.** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2007-08%5CMay%202008%5Cdraft_faculty_senate_resolution%20academic%20Speakersw.htm)

**DRAFT Faculty Senate Resolution on On-Campus Academic Speakers**

**May 9, 2008**

**Whereas, the University has recently adopted a new policy for compensated speakers that requires seven signatures including that of University Counsel,**

**Whereas, this change in policy affects the ability of the faculty to arrange for compensated speakers at academic events, a responsibility given to the faculty under Faculty Guide Article 7.2.f.1. “Aspire to excellence in teaching, promote the learning process, and stimulate the intellectual development of their students,”**

**Whereas, this change in policy took place without the consultation required under shared governance,**

**Whereas, these new requirements significantly delays the compensation of speakers at academic events,**

**Whereas, these new requirements materially damage the faculty’s ability to provide on campus academic events of high quality,**

**Be it resolved, the Faculty Senate charges the Executive Committee of the Faculty Senate to negotiate a suitable alteration of this policy to lighten the burden on the faculty arranging for outside academic speakers and hasten compensation for those speakers;**

**Be it further resolved, the Faculty Senate charges the Executive Committee with investigating how this change occurred as well as why it occurred without proper consultation with the faculty, and reporting on possible solutions to this suspected violation of shared governance principles.**

**11.    Adjournment**

**SETON HALL UNIVERSITY FACULTY SENATE**

# Meeting of June 13, 2008

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    Sign in for quorum.**

**Present: Mott, Mirabella, Carter, Brown, Choi, Beneteau, Balkun, Hoffer, Enright, Marzabadi, Goedert, Ahr, Knight, Mullen-Hohl, Rzeznick, Carr, Levy, Shapiro, Krist, Foley, Massey, Bloom, Talar, Lee, Loesch, Peterson, Rossignol, Galehouse, Sirota, Mauro, Bariagaber, Russell, DeMasi, Rizzolo**

**2.    Call to order**

**The meeting was called to order at 1:32 p.m.**

**3.    Communications from Provost Esteban**

**Dr. Larry Robinson spoke for the provost, who was in Germany on University business.**

**The Board has approved the phased retirement policy proposed by the Senate. The provost’s office will implement this policy starting in the fall, so interested faculty members should begin working on their proposals.**

**The Board approved a policy of allowing deans to carry forward some of their revenue into the next fiscal year, as a beginning of resource centered management (RCM). This policy will enable the academic revenue-generating parts of the University to capture a part of their revenue to finance new endeavors in accordance with their plans. The Law School already has this ability to keep its revenue. Previous models of RCM proposed at Seton Hall did not allow for the capture of revenue.**

**The Board has asked the provost to move forward on the creation of a graduate school, on the impetus of the Middle States evaluators’ recommendation. This creation of a graduate school will be done in conjunction with the strategic planning initiative.**

**The provost’s office is looking into the ways in which the University’s data are calculated and reported. A Fact Book is being discussed, but plans are not yet final for its production.**

**The provost’s office is working on the nine-month contract for Library faculty.**

**Several changes to the Faculty Guide proposed by the Senate are still under consideration by the provost’s office.**

**4.    Approval of agenda**

**It was moved to move the Graduate Council Liaison’s report and the Compensation Committee’s white paper to the top of the agenda, immediately following the Executive committee report. The motion passed, and the agenda as modified was approved.**

**5.    Approval of the** [**draft minutes**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/may%209%202008.htm) **of the May 9, 2008 meeting**

**The minutes were approved as published.**

**6.    Executive Committee** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/SenateECreportjune08.htm)

**The report was accepted.**

**7.    Reports and motions of standing committees and special committees with reports:**

**a. Graduate Council Liaison** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/Report%20from%20Senate%20Liaison%20to%20the%20Graduate%20Council.htm)

**The report was received. There report contained a** [**motion**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/Motion%20from%20Graduate%20Council.htm) **for the Senate’s consideration.**

**It was moved and seconded that Professor Hoffer’s** [**revision**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/Senate%20Motion%20from%20Graduate%20Council_wjh2.doc) **of the motion be substituted for the original motion. Without opposition, this revision was accepted as a substitute.**

**After discussion, the matter was remanded to the Graduate Council and Liaison and the Graduate Council for revision and presentation to the Senate at its September meeting.**

**b.    Compensation and Welfare Committee Report**

**The Compensation and Welfare Committee circulated a draft report to the Senators privately before the meeting. The report as presented was received.**

**The Senate moved into executive session for discussion of the report.**

**c. Academic Policy Committee** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/APC%20Report%20June%2008%20WjH.htm)

**The report was received.**

**The major in creative writing was approved.**

**The MS in Biology with the Business Administration minor was approved.**

**A motion to remand the BS Core in the College of Arts and Sciences proposal to the APC was defeated. The Senate approved the following motion:**

**To approve the proposed BS core curriculum, which will be implemented September 2009, with the expectation that the inconsistencies in the full proposal be corrected and presented for approval to the Faculty Senate at its September meeting.**

1. Mathematics and Science 15-16 credits
	1. Mathematics/Computing 2 courses 7-8 credits
		1. Mathematics at 1400 or higher 4-8
		2. CSAS 1113 or 1114 0-4
			1. Computer fluency may be addressed in major/cognate courses
	2. Science, 2 courses with laboratory for science majors 8+ credits
2. Humanities 32 credits
	1. Competencies 8 credits
		1. Reading/Writing/Rhetoric
			1. University and A&S Core 6
			2. Rhetoric 2
	2. Perspectives 24 credits
		1. Signature I& II 6
		2. Literacies
			1. Ethical/Philosophy/Religion 6
				1. Same as current core
			2. Historical/Aesthetic/Literature 6
			3. Multicultural 0-6
				1. Any Elementary Language (6 credits) or successfully pass language test at elementary level (0 credits)
				2. Students who test out of the language requirement must take six more credits in Intermediate/Advanced Language, Ethical/Philosophy/Religion or Historical/Aesthetic/Literature areas
3. Social and Behavioral Science 6 credits
4. University Life (CORE 1001) 1 credit

Total Core Curriculum 54-55 credits

 Total excluding Mathematics & Science 39 credits

 **d.    Admissions Committee** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/Senate%20Report%20of%20the%20Admissions%20Committee%20for%20June%2013.htm)

**The report was received.**

**e.    Core Curriculum Committee Report**

**No report**

**f.     Faculty Development Committee** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/Report%20of%20the%20FDC%2C%20June%2012%2C%202008.htm)

**Dr. Beneteau was elected chair.**

**The Senate authorized the Committee to circulate its survey to the faculty. The report was received.**

**g.     Faculty Guide and Bylaws Committee Report**

**Prof. Shapiro was elected chair. The work of the Guide revision committee is ongoing; Prof. Snow continues to chair it. The report was received.**

**The Committee proposed the following resolution:**

**Whereas, the Faculty Guide Article 5.5f stipulates that “The University Rank and Tenure Committee shall adopt by-laws which shall be made available to members of the faculty,”**

**Whereas, such bylaws do not exist,**

**Whereas, it is important for applicants to know the procedures of the University Rank and Tenure Committee,**

**Be it resolved, that the Faculty Senate respectfully requests the Provost charge the University Rank and Tenure Committee to create such bylaws as soon as it convenes for 2008-2009 and to make them available to the faculty.**

**The motion was passed.**

 **h.    Grievance Committee** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/Report%20of%20the%20Faculty%20Grievance%20Committee%20for%20June.htm)

**The report was received.**

**i.    Library Committee** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/Report%20of%20the%20Library%20Committee.htm)

**The report was received.**

**j.     Instructional Technology Committee Report**

**Bert Wachsmuth was elected chair of the Committee.**

**The report was received.**

**k.     Nominations, Elections, & Appointments Committee** [**Report**](http://www.provost.shu.edu/senate/Meeting%20Documents%20and%20Minutes%2007-08/June%202008/nom%20elect%20appoint%20report.htm)

**The report was received as posted.**

**8.    Standing and special committees with no written reports:**

**a.    Academic Facilities Committee**

**b.    Calendar Committee**

**c.    Program Review Committee**

**d.    Ad Hoc Committee on University Ombuds Office**

**There were no reports.**

**9.    New Business motions from the floor**

**The Senate moved to create an ad-hoc committee on academic freedom and Guide issues.**

**10.    Adjournment**

**The Senate adjourned at 4:45 p.m.**