**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of September 9, 2005

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1. In Attendance: Anthony Haynor, Cecilia Marzabadi, Roseanne Mirabella, Nicholas Snow, Marian Glenn, Eliot Krause, Edmund Jones, Gita Das Bender, Shigeru Osuka,Peter Ahr, Mary Balkun, Allan Blake, Deborah Brown, Nancy Enright, Williamjames Hoffer, Ami Silvestri, Deborah Ward, Anne Mullen-Hohl, William Stoever, Leigh Stelzer, Robert Massey, John Collins, Debra Zinicola, Xueming Bao, Richard Stern, Kathy Sternas, Jane Dellert, Margaret Green, Joyce Wright, Jerome Bracken, Yanzhong Huang
Alternates:
Patrick Fisher, Anne Marie Mauro, Josephine DeVito, Jean Rubino**

**2. The meeting was called to order by the Chair, Mary Balkun, at 1:40 p.m.**

**3. The agenda was approved unanimously.**

**4. The June 3, 2005** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2004-05%5CJune%202005%5CDraft%20Minutes%206-05.htm) **were approved unanimously.**

**5. The Report of the** [**Executive Committee**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CExecutive_Committee_Report.htm) **was accepted unanimously.**

**6. Provost Tom Lindsay addressed the Senate. He reported on a meeting he had with 25, plus, faculty to discuss longevity compensation. He expressed his belief that fulfilling past commitments was a “justice issue” that was required to “restore trust” and that the president had empowered him to allocate monies for faculty. He thanked the faculty for their patience. The provost spoke to our drop in ranking in U.S. News and World Report. He noted increased student debt load was a causative factor and that the rankings were based on old measures, there is a lag factor. Meanwhile, our student retention rate is better than expected based on student SATs. He credited the faculty for this.**

**7.    Reports of standing committees and special committees**

**a. Calendar - No Report**

**b.** [**Academic Policy and Core Curriculum**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CAPCCC%20Report.htm) **- Report accepted unanimously.**

[**Core Curriculum Committee**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CCore%20Curriculum%20Comm%20Report.htm) **- Report accepted unanimously.**

**c. Compensation and Welfare - Report accepted unanimously.

d. Faculty Grievance – Report accepted unanimously.
A grievance has been received
New members – tenured only- are sought**

**e. Faculty Guide and Bylaws - No report**

**f.** [**Instructional Technology**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CIT%20Committee%20Email%20Recs.htm) **- Report accepted unanimously and will be forwarded to Steve Landry.**

**g. Library - No report**

**h.** [**Nominations, Elections, and Appointments**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CNominations%20and%20Elections%20Comm%20Report.htm) **- Report accepted unanimously**

**i. Program Review – Report accepted unanimously.
Gearing up for new round. Seeing results from past recommendations.**

**j. Admissions - No report**

**k. Special Committee on Faculty Development - Report accepted unanimously.
Request that committee become standing committee.  See New Business.**

**8.    Old Business**

**a.  Motion to accept the IT Committee recommendations regarding email.  Click** [**here**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2004-05%5CJune%202005%5CIT%20Comm%20Email%20Report.htm) **for the proposal.  Motion approved unanimously.**

**9.  New Business**

**a. Election of members of 3.7.d Committee. Members were elected and rank ordered for service. The names of the top five vote recipients were forwarded to the provost:**

**Judith Stark
Marian Glenn
Nick Snow
Martha Carpentier
George Browne**

**b. Motion from the APCCC: Moved, that the Ph.D. in Nursing program be approved as described, with the proviso that the program be subject to Program Review in 2009--2010 (Self-Study) and 2010--2011 (by the PR Committee). Further, the committee recommends that the Senate require (1) that the current APCCC proposal, the HRSA grant proposal, and the HRSA final evaluation report be submitted with the self-study, and (2) that this be viewed as a binding deadline in the absence of extraordinary circumstances.
Motion approved unanimously.** [**Nursing PhD Final**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CNursing%20PhD%20Final.htm)

[**Nursing PhD Executive Summary**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CNursing%20PhD%20Exec%20Summary.htm)

**c. "The Faculty Senate urges the President and Provost to expedite final approval of the PhD in Nursing program by placing it on the September 2005 agenda for the Board of Regents meeting so as not to jeopardize the almost $800,000.00 grant awarded to the University to support this program."  Motion approved unanimously.**

**d. A motion from the Ad Hoc Faculty Development Committee to make it a standing Senate committee. Motion remanded to the By-Laws Committee for recommendation by the November meeting.**

**e. Aid to the victims of Hurricane Katrina. Noted.**

**f. Motion to have the APCCC consider the process that led to the creation of the Urban Institute by the provost and investigate if there is a conflict with the extant CURES. Report requested for October meeting.**

**g. Motions from Compensation Committee**

**1. To approve the** [**Compensation Philosophy**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CCompensation%20Philosophy.htm) **for faculty salaries and forward this philosophy to the Provost.**

**2. The Faculty Senate is very concerned that the Executive Cabinet has not moved with greater speed on the compensation study and legitimately requests that the results of this study be made available to the faculty by September 30, 2005. If this deadline cannot be met, the Senate requests notification from the Executive Vice President for Administration outlining the reasons for the delay and a date for sharing the study results with faculty.**

**3. It has been duly noted by the Faculty Senate that much work was done on salary comparisons by the Senate over the past few years and the results of this work is available to the administration in various forms. The Provost has asked us once again to select our comparison institutions and where is a reasonable position for us to place faculty salaries vis a vis our peers. The Faculty Senate requests that the Compensation Committee resubmit these materials to the Provost as requested.
The three motions from the compensation committee where approved unanimously.

9. A motion to adjourn was seconded and unanimously approved at 4:35 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of October 7, 2005

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Anthony Haynor, Cecelia Marzabadi, Roseanne Mirabella, Nicholas Snow, David Beneteau, Charles Carter, Marian Glenn, Eliot Krause, Edmond Jones, Gita Das Bender, Shigeru Osuka, Peter Ahr, Mary Balkun, Deborah Brown, Nancy Enright, Williamjames Hoffer, Amy Silvestri, George Browne, Anne Mullen-Hohl, Robert Shapiro, William Stoever, Leigh Stelzer, Larry McCarthy, Robert Massey, John Collins, Xueming Bao, Richard Stern, Kathy Sternas, Margaret Greene, Joyce Wright, Jerome Bracken, Yanzhong Huang; Alternates: Patrick Fisher, David Mest, Pam Foley, Ann Marie Mauro, Josephine DeVito, Zheng Wang.**

**2.    The meeting was called to order by the Chair, Mary Balkan, at 1:47 p.m.**

**3.    The Chair announced that Provost Dr. Lindsay was out of town and would not be at the meeting**

**4.    The draft agenda was amended and the** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CAgenda%2010-05%20as%20amended.htm) **as amended was accepted unanimously.**

**5.    The September** [**draft minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2004-05%5CSeptember%202004%5CDraft%20Minutes%209-04.htm) **were amended with name and other changes and the** [**amended minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CDraft%20Minutes%209-05%20Revised.htm) **were accepted unanimously.**

**6.    Reports of standing committees and special committees**

**a.     Program Review** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CProgram%20Review%20Comm%20Report.htm) **was received and accepted unanimously.**

**It was moved, seconded and unanimously approved to suspend the order of the agenda.  The Program Review Committee then presented their motion. After discussion and amendments, the** [**motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CProgram%20Review%20Committee%20Motion.htm) **was approved unanimously.**

**b.    Calendar** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CCalendar%20Committee%20Report.htm) **was received and accepted unanimously.**

**c.    Academic Policy and Core Curriculum** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CAPCCC%20Report.htm) **was given and discussed, especially the comments concerning the Academic Integrity Survey.  The Report was received and accepted unanimously with the proviso to defer any action or survey until the Senate has received additional information concerning the prior history of this survey.**

**Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CCore%20Curriculum%20Report.htm) **was received and accepted unanimously.**

**d.    Compensation and Welfare** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CCompensation%20and%20Welfare%20Committee%20Report.htm) **was received and accepted unanimously.**

**e.    Faculty Grievance** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CGrievance%20Committee%20Report.htm) **was given.  A request was made for more members so that all schools would be represented and quorums could be achieved.  The Report was received and accepted unanimously.**

**f.    Faculty Guide and Bylaws** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CFaculty%20Guide%20Comm%20Report.htm) **was received and accepted unanimously.**

**g.    Instructional Technology** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CIT%20Committee%20Report.htm) **was received and accepted unanimously.**

**h.   Library** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CLibrary%20Comm%20Report.htm) **was received and accepted unanimously.**

**i.    Nominations, Elections, and Appointments - No Report.**

**j.     Admissions. Peter Ahr reported that he has been elected Chair of the Committee.  A discussion ensued as to the recent Fall Admission meetings of potential students.  The Report was received and accepted unanimously.**

**k.    Special Committee on Faculty Development** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CAd%20Hoc%20Committee%20on%20Faculty%20Development%20Report.htm) **was received and accepted unanimously.**

**7.** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CExecutive%20Committee%20Report.htm) **of the Executive Committee**

**There was a great deal of discussion concerning the Compensation Report.  It was noted that the Town Meeting could not be held on October 21st and would be scheduled at another time, preferably in October.  Richard Stern strongly suggested that the portion dealing with the Library be made available as soon as possible and should be received at least a week before the Town Meeting.**

**It was moved, seconded and unanimously approved to suspend the order of the agenda to adopt a motion that the Senate thanks Roseanne Mirabella for her and her Committee's actions in obtaining the Compensation Report.  It was then moved, seconded and unanimously approved that the Senate thanks Roseanne Mirabella for her and her Committee's actions in obtaining the Compensation Report.**

**8.    Old Business**

**a.  IT Committee/APCCC motion -** On-Line Courses and Recommendations. Discussed last year’s work on the topic with recommendations being posted to the Faculty Senate website since June 2005. As recommended by Tom Marlowe, we will jointly discuss/move this item at the next Faculty Senate meeting (October 7, 2005) back to the APCCC for integration and action within the College/School EPCs and the APCCC. The bottom-line is this year-long work represents flexible guidelines and they were never intended to be cast in concrete.  After discussion concerning this matter, the motion was tabled.

**b.  Faculty Guide Committee** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CFaculty%20Guide%20Committee%20Motion%20%28Old%20Business%29.htm) **was adopted with two-thirds of the members present voting in the affirmative.**

**9.  New Business**

**a.  University Rank and Tenure Committee issue.** [**Letter**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CUniversity%20Rank%20and%20Tenure%20Letter.htm) **from Dean Boroff.  The issue of the composition of the University Rank and Tenure Committee was remanded to the Faculty Guide and By-Laws Committee.**

**b.  Calendar Committee** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CCalendar%20Committee%20Motion.htm) **concerning the revised 2008-2009 academic calendar was adopted with one negative vote.**

**c.  Faculty Guide Committee** [**Motions**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CFaculty%20Guide%20Committee%20Motions%20%28New%20Business%29.htm) **were received and since they involved By-Law changes were held over to the next meeting.**

**d.  Leigh Stelzer** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CStelzer%20Motion%20re%20Academic%20Freedom.htm) **re Academic Freedom.  It was moved, seconded, and unanimously adopted to remand this matter to the Faculty Guide Committee.**

**f.  Richard Stern** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CMotion%20by%20Richard%20Stern%20on%20behalf%20of%20the%20library%20faculty.htm) **on behalf of the library faculty.  It was moved, seconded and unanimously adopted to remand this matter to the Faculty Compensation and Welfare Committee**

**g.   Executive Committee** [**Motions**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5COctober%202005%5CExecutive%20Comm%20Motions.htm)

**1. That the APCCC investigate the problem of tuition remission for children of employees in BA/MA programs and recommend a course of action.**

**It was moved, seconded, and unanimously adopted to remand this matter to the Faculty Compensation and Welfare Committee.

2.  That an ad hoc committee be created to investigate the creation of an Office of the Ombudsman on campus, working with the Faculty Guide Committee, the provost's office and any other groups it deems appropriate.**

**This motion was  adopted with one abstention.**

**It was then moved, seconded, and unanimously adopted to remand this matter to the Nomination and Elections Committee to provide for the election of the members of this ad hoc committee.

3.  That the Faculty Guide Committee revisit the sections of the Faculty Guide having to do with Grievance procedures and develop a set of recommendations for 1) clarifying the procedures and 2) providing greater protections for junior faculty. Also, that the committee will update the Faculty Guide to reflect any changes made since 1999, the date of the current document.**

**This motion was unanimously adopted.**

**10. A motion to adjourn was seconded and unanimously approved at 4:47 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of November 4, 2005

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Anthony Haynor, Cecelia Marzabadi, Roseanne Mirabella, Charles Carter, Marian Glenn, Eliot Krause, Edmond Jones, Shigeru Osuka, Peter Ahr, Mary Balkun, Deborah Brown, Williamjames Hoffer, Amy Silvestri, Deborah Ward, George Browne, Athar Murtuza, Robert Shapiro, William Stoever, Leigh Stelzer, Larry McCarthy, Robert Massey, Pamela Foley, John Collins, Xueming Bao, Richard Stern, Margaret Greene, Victor Velarde, Omer Gokcekus, Yanzhong Huang; Alternates: Matthew Escobar, Christine Krus, Alan Delozier, Ann Marie Mauro, Josephine DeVito, Jean Rubino.**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:42 p.m.**

**3.    The Provost Dr. Lindsay gave his report to the Senate.  The primary discussion concerned the payment of the back pay compensation.**

**4.    The draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CAgenda%2011-04%20Mary.htm) **was accepted unanimously.**

**5.    The October** [**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CSeptember%202005%5CDraft%20Minutes%209-05%20Revised.htm) **were accepted unanimously.**

**6.    Reports of standing committees and special committees**

**a.    Academic Policy and Core Curriculum** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CAPCCC%20Report.htm) **was given and discussed.  The Report was received and accepted unanimously.**

**b.    There was no Calendar Report.**

**c.    Compensation and Welfare** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CCompensation%20and%20Welfare%20Committee%20Report.htm) **was presented and discussed extensively.  Participants included Senators Cecelia Marzabadi, Roseanne Miabella, Charles Carter, Peter Ahr, Mary Balkun, and Robert Massey.  The Report was received and accepted unanimously.**

**Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CCore%20Curriculum%20Committee%20Report.htm) **was received and accepted unanimously.**

**d.    Faculty Grievance** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CGrievance%20Committee%20Report.htm) **was received and accepted unanimously.**

**e.    Faculty Guide and Bylaws** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CFaculty%20Guide%20Report.htm) **was received and accepted unanimously.**

**f.     Instructional Technology** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CIT%20Report.htm) **was received and accepted unanimously.**

**g.    Library** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CLibrary%20Report.htm) **was received and accepted unanimously.**

**i.    Nominations, Elections, and Appointments - No Report.**

**j.     Program Review - No Report.**

**k.    Admissions - No Report.**

**l.     Special Committee on Faculty Development - No Report.**

**7.** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CExecutive%20Committee%20Report%2011-05.htm) **of the Executive Committee was received and accepted unanimously.**

**8.    Old Business**

**a.  Faculty Guide Committee** [**Resolution**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CFaculty%20Guide%20Motion%20on%20Splitting%20the%20APCCC.htm) **concerning the separation of the Academic Policy Committee from the Core Curriculum Committee which was presented at the October regular meeting of the Faculty Senate was discussed.  It was agreed that the new Committees would not be changing any of the old course syllabi merely because there was a new committee.  The Resolution was adopted with two-thirds of the members present voting in the affirmative.**

**b.    The Faculty Guide Committee** [**Resolution**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CFaculty%20Guide%20Motion%20on%20Academic%20Facilities%20Committee.htm) **concerning the creation of the Academic Facilities Committee as a standing committee of the Faculty Senate which was presented at the October regular meeting of the Faculty Senate was discussed.  It was noted that Article 12.2 of the Faculty Guide provides**

**The entire full‑time faculty of the university shall have *primary responsibility* for recommending academic policy to the Board of Regents, through the provost and the president, for the following: . . .**

**g.    Consultation in the preparation of the University's budgets and *the monitoring of the adequacy of academic facilities and resources*.**

**The Resolution was adopted with two-thirds of the members present voting in the affirmative.**

**9.  New Business**

**a.    The APCCC Motion to approve the Department of History's proposals for a Masters Degree Program in History and a dual degree BA/MA Program in History was discussed.  The Dean has  approved the advertising for additional faculty in the Department.**

**There was a motion to table the Motion which took precedence.  That motion to table was defeated with 3 nay votes and 5 abstentions.**

**That Motion of the APCCC was approved with one abstention.**

**b.    The** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CAPCCC%20Motion.htm) **of the APCCC concerning undergraduate students taking required graduate courses was discussed.  That motion was unanimously approved by the Faculty Senate as recommending academic policy to the Board of Regents through the Provost.**

**c.    The** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CMotion%20for%20FG%20Change%20to%20Teaching%20Load.htm) **of the Faculty Guide Committee to amend the Faculty Guide  was received and was treated as a by-law change requiring that it be held over to the next regular meeting and would require a two-thirds vote of the members present voting in the affirmative at the December meeting.**

**d.    Since the Faculty Senate at this meeting approved the creation of an Academic Facilities Standing Committee, it was moved, seconded and approved, with two abstentions, that the Chair of the Faculty Senate may appoint a temporary Chair of that Committee who would solicit and obtain interested members of the faculty who wished to serve on that Committee.**

**e.    The** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CIT%20Comm%20Online%20Teaching%20Recs.htm) **of the IT Committee concerning the Standards for on-line teaching and learning was presented and discussed.  The motion was approved by the Faculty Senate as recommending academic policy to the Board of Regents through the Provost.**

**f.    The** [**Motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CNovember%202005%5CLibrary%20Committee%20Motions.htm) **by the Library Committee was discussed and withdrawn.**

**10. A motion to adjourn was seconded and unanimously approved at 5:06 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of December 2, 2005

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Anthony Haynor, Cecelia Marzabadi, Roseanne Mirabella, Charles Carter, Marian Glenn, Eliot Krause, Edmond Jones, Shigeru Osuka, Peter Ahr, Mary Balkun, Deborah Brown, Williamjames Hoffer, Amy Silvestri, Deborah Ward, George Browne, Athar Murtuza, Robert Shapiro, William Stoever, Leigh Stelzer, Larry McCarthy, Robert Massey, Pamela Foley, John Collins, Xueming Bao, Richard Stern, Margaret Greene, Victor Velarde, Omer Gokcekus, Yanzhong Huang; Alternates: Matthew Escobar, Christine Krus, Alan Delozier, Ann Marie Mauro, Josephine DeVito, Jean Rubino.**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:37 p.m.**

**3.    Provost Lindsay gave his report to the Senate at 1:42 p.m.  The primary discussion concerned the payment of the back pay compensation.  He stated that this subject was now part of the overall faculty compensation study and that there was to be no separate payment for the "back pay" issue.  Concern was raised by various Senators including the effect of this action and the message it was sending to Junior Faculty, let alone Senior Faculty.  Before leaving, Dr. Lindsay was asked about the status of the Nursing Ph.D. program.  He indicated that he believed this was going to be on the December Agenda for the Board of Regent's Meeting later in December.  Dr. Lindsay concluded his remarks at 2:03 p.m.**

**4.    The draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CAgenda%2012-02.htm) **was accepted with one opposed.**

**5.    The November** [**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CDraft%20Minutes%2011-04.htm) **were accepted unanimously.**

**6.** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CExecutive%20Comm%20Report%2012-05) **of the Executive Committee was given by the Chair.  There was a motion to receive and accept the Report.  There was a subsequent motion to withdraw the prior motion.  There was then a discussion as to the proper procedure.  There was then a motion that the Senate go into Executive Session as a Committee of the Whole to discuss the information provided by the Provost concerning the faculty compensation which motion was adopted and the only non-Senator left the room.  A lively discussion then ensued as to the compensation study, the ramifications of the Provost's announcement, etc.**

**After much discussion the Committee of the Whole agreed to present the following motion to the Senate:**

**Resolution on Faculty Back Pay**

**Whereas the Administration has communicated to the Faculty Senate through the Provost at the Faculty Senate’s meeting  of December 2, 2005, that the University will not fulfill its promise of back pay (minimum salaries by rank and years of service) made in the 2000-2001 compensation agreement, a promise publicly reaffirmed in fall 2005,**

**Whereas this action constitutes a breach of faith with the faculty of the South Orange Campus of Seton Hall University,**

**Whereas this action constitutes clear evidence of the administration’s contempt for shared governance,**

**Be it resolved that the Faculty Senate insists that the promised back pay be paid immediately.**

**Be it further resolved, the Faculty Senate will investigate its options with regards to this matter.**

**The Faculty Senate instructs the Executive Committee to inform all faculty about this issue and its current status by the end of classes for this term.**

**A motion was made, seconded and approved to  close the Committee of the Whole and return to the Senate Meeting.**

**It was moved to accept and receive the Executive Committee report with the motion of the Committee of the Whole which was approved.**

**7.  It was moved that without exception the Senate should accept all committee reports and table all motions until the January Senate Meeting.  There was an exception to this motion that the Senate should consider the following three items on the agenda: (1) The Faculty Guide Committee's motion to change the teaching load from 24 hours to 18 hours per year; (2) that the Senate accept the Faculty Guide and Bylaws Report concerning changes to the Senate Bylaws; and (3) approve the Nomination and Election Committee's motion concerning the members of the Faculty to consider the creation of the position of Ombudsman.  That motion was then approved unanimously with those three exception.**

**8.    a.    Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CRpt%20FGBLC%2012_02_05.doc) **was received and accepted unanimously.  The Senate then adopted the following motion of the Faculty Guide and Bylaws Committee with one abstention:**

**Motion to Change Faculty Guide Teaching Load Presented at the November 4, 2005 Regular Meeting of the Faculty Senate**

**Whereas the standard practice at our peer institutions and the vast majority of universities in the United States is to have a teaching load at a maximum of 18 credits per year and 9 credits per semester and most are lower than that,**

**Whereas the required teaching load has hindered recruitment of new faculty and the retention of current faculty,**

**Whereas the required teaching load at current levels has led to an overly complex arrangement for “release” time with the naturally resulting problems of inefficiency, etc.,**

**Be it resolved the Faculty Senate approves the changing of the Faculty Guide in the following manner:**

**Article 7.3 Instructional Duties, p. 34 (bottom)**

**a.**       **Teaching Load. The basic teaching load for full-time faculty members is twenty-four (24) credit hours per academic year and shall normally be twelve (12) credit hours per academic semester….**

**Should be changed to:**

**a.**       **Teaching Load. The basic teaching load for full-time faculty members is eighteen (18) credit hours per academic year and shall normally be nine (9) credit hours per academic semester….**

**The Senate then accepted the following motion of the Faculty Guide and Bylaws Committee to amend the Bylaws of the Senate to be voted upon at the next regular meeting of the Senate in January:**

**Draft Changes to the By-Laws re: Faculty Guide Changes**

**Whereas changes to the Faculty Guide are of sufficient importance to merit special procedures,**

**Whereas the Faculty Senate By-Laws are the appropriate place to cement those procedures,**

**Be it resolved, the Faculty Senate changes its by-laws in the following manner:**

**The section reproduced below:**

CHANGES IN BYLAWS

**XXVI. By a favorable vote of two-thirds of its members, at any regular meeting the**

**Faculty Senate may change its bylaws, provided however that these changes have**

**been introduced at a prior regular meeting.**

**Shall be amended as indicated in italics and strikethrough:**

CHANGES IN BYLAWS & THE FACULTY GUIDE

**XXVI. By a favorable vote of two-thirds ~~of its members,~~ at any regular meeting, the**

**Faculty Senate may change its bylaws *and/or propose a change or changes in***

***the Faculty Guide*, provided however that these changes have been introduced at**

**a prior regular meeting.**

**Be it further resolved, Section XXVIII of the By-Laws is hereby removed.**

**b.    The Faculty Senate then accepted and received the Report of the Nomination and Elections Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CNominations%20%26%20Elections%20Cte%20Rpt%201Dec05.doc)**.**

**Upon the motion of that Committee the Faculty Senate then approved the composition of the Committee as proposed by the Nomination and Elections Committee as contained in their** [**report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CNominations%20%26%20Elections%20Cte%20Rpt%201Dec05.doc)**.**

**9. A motion to adjourn was seconded and unanimously approved at 4:30 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of January 13, 2006

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Anthony Haynor, Cecelia Marzabadi, Roseanne Mirabella, Nicholas Snow, David Beneteau, Charles Carter, Marian Glenn, Eliot Krause, Edmond Jones, Gita Das Bender, Shigeru Osuka, Peter Ahr, Mary Balkun, Deborah Brown, Nancy Enright, Williamjames Hoffer, Amy Silvestri, George Browne, Anne Mullen-Hohl, Robert Shapiro, William Stoever, Leigh Stelzer, Larry McCarthy, Robert Massey, Pamela Foley, John Collins, Deb     Cola, Xueming Bao, Richard Stern, Jane Dellert, Margaret Greene, Joyce Wright, Jerome Bracken, Victor Velarde, Yanzhong Huang, Irene DeMas; Alternates: Ann Marie Mauro.**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:41 p.m.**

**3.    The President, Monsignor Sheeran welcomed the faculty back to the University and introduced Frederick Travis, the new Provost.**

**4.    The Provost Dr. Travis gave his report to the Senate.  He stated that he will get up to speed as soon as possible.  He stated that the subjects that he was now considering included: the amendment to the Faculty Guide reducing the credit load from 24 credit hours to 18 credit hours; the compensation issue; the Core Curriculum including the reduction to 120 credits and the lump sum tuition; and that he will help to increase our reputation for Seton Hall University to achieve the middle of tier 2 status.  In that connection, he indicated that he will support research and that it is central for Seton Hall to educate our students.  The Provost left at 1:52 p.m.**

**5.    The draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJanuary%202006%5CAgenda%2001-13.htm) **was accepted unanimously.**

**6.    The December** [**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CDraft%20Minutes%2012-02.htm) **were accepted unanimously without objection with the proviso that the Secretary would correct the names of the Senators who were present at that meeting.**

**7.    Without objection the** [**report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJanuary%202006%5CExecutive%20Comm%20Report%201-06) **of the Executive Committee was received and accepted unanimously with the proviso that the typographical errors be corrected.**

**8.    Reports of standing committees and special committees:**

**a.    Faculty Guide and Bylaws Report concerning the amendment to the Bylaws of the Senate introduced at the December meeting was received and accepted without objection.**

**1.    The** [**Amendment**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CMotion%20to%20change%20By%20Laws%20-%20Appendix%20B.doc) **to the Bylaws was introduced and discussed.  The amendment to the Bylaws was amended and accepted without objection to change the word "propose" to "approve".  The Amendment was adopted and approved by an affirmative vote of more than two-thirds of the Senators present and voting.  There were 4 nays and 1 abstention.**

**b.    There was no Academic Policy  Report.**

**c.    There was no Calendar Report.**

**d.    Compensation and Welfare Report was presented.  It was moved, seconded and adopted that the Senate go into executive session to discuss the compensation issues.  The Senate resumed its regular meeting**

**e.     Instructional Technology** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJanuary%202006%5CMinutes%20for%20FS%20IT%20Committee%20and%20DoIT%20%28November%2030%2C%202005%29.doc) **which was sent but not posted was received and accepted without objection.**

**1.    The Intellectual Property** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CIT%20-%20iptf_report_11_14_05.doc) **from the IT Committee was presented and discussed.**

**The following motion was adopted:**

**The Faculty Senate approves the following policy on Intellectual Property to be forwarded to the Provost for submission to the Executive Cabinet and the Board of Regents for their approval as the University’s Policy on Intellectual Property:**

**Policy on Intellectual Property**

**The faculty member is the sole owner of works that are created independently and at the faculty member’s own initiative.  Examples include lectures, syllabi, books, articles, works of fiction, poems, dramatic works, musical and choreographic works, pictorial, graphic, and sculptural works, inventions, and educational software, commonly known as “courseware.”  This is so regardless of whether the university provided aid that forwarded the project such as additional financial assistance, facilities, hardware, software, and/or “release” time.**

**There are three exceptions to this exclusive ownership: “work made for hire,” contractual transfer, and joint ownership.  All must be in writing.  All must be outside of a faculty member’s regular duties.  All must be entirely voluntary (that is the refusal to undertake the duty is without any adverse consequences for the faculty member’s standing with the university).  All three are defined below.**

**Works Made for Hire**

**A “work made for hire” is a work prepared by an “employee within the scope of his or her employment” that is to receive additional compensation in some form above and beyond that of traditional academic work.  In the typical work-for-hire situation, the content and purpose of the employee-prepared works are under the control and direction of the employer; the employee is accountable to the employer for the content and design of the work.  In the case of traditional academic works, however, the faculty member rather than the institution determines the subject matter, the intellectual approach and direction, and the conclusions.**

**Although traditional academic works – such as lecture notes and courseware, books, and articles – are normally not to be treated as works made for hire, some works created by university faculty do properly fall within that category, allowing the institution to have ownership.  Works created as a specific requirement of employment or as an assigned institutional duty that may, for example, be included in a written job description or an employment agreement, may be fairly deemed works made for hire.  Even absent such prior written specification, ownership will vest with the university in those cases in which it provides the specific authorization or supervision for the preparation of the work.  Examples are reports prepared by a dean or by the chair or members of a faculty committee, or college promotional brochures prepared by a member of the faculty, or a theatrical production at a university event, or a redesign of a university facility.

        Contractual Transfers

In situations in which the faculty members own the work, it is possible for the individual to transfer the entire ownership, or a more limited license, to the institution or to a third party.  As already noted, a transfer of all of the ownership or of an exclusive right must be reflected in a signed document in order to be valid.  When, for example, a work is prepared pursuant to a program of “sponsored research” accompanied by a grant from a third party, a contract signed by the faculty member providing that property right or rights will be owned by the university will be enforceable.  Similarly, the university may reasonably request that the faculty member – when entering into an agreement granting the copyright or publishing or patent or trademark rights to a third party – make efforts to reserve to the university the right to use the work in its internally administered programs of teaching, research, and public service on a perpetual, royalty-free, nonexclusive basis.

        Joint Works

Under certain circumstances, two or more persons in possible association with their universities may share ownership of a work, notably when it is a “joint work.”  The most familiar example of a joint work is a book or article written, fully collaboratively, by two academic colleagues.  Each is said to be a “co-owner,” with each having all the usual rights of an owner (i.e., to license others to publish, to distribute to the public, to translate, and the like) provided that any income from such uses is shared with the other.  In rare situations, an example of which is discussed immediately below, it may be proper to treat a work as a product of the joint authorship of the faculty member and the university, so that both have a shared interest in the work.**

**For New Instructional Technologies**

**Whoever owns the copyright or patent or trademark, the university may reasonably require reimbursement for any unusual financial or technical support. That reimbursement might take the form of future royalties or a nonexclusive, royalty-free license to use the work for internal educational and administrative purposes. Conversely, where the university holds all or part of the rights, the faculty member should, at a minimum, retain the right to take credit for creative contributions, to reproduce the work for his or her instructional purposes, and to incorporate the work in future scholarly works authored by that faculty member. In the context of distance-education courseware, the faculty member has ownership rights in connection with its future uses, not only through compensation but also through the right of “first refusal” in making new versions or at least the right to be consulted in good faith on reuse and revisions.  These arrangements must also be in writing.**

**Recommendations**

**There should be a policy on Intellectual Property (IP) and it should be posted on the Office of Grants and Research Services (OGRS) site with a link from the Faculty Senate site.**

 **There should be a page dedicated to explaining the basics of intellectual property with links to helpful sites.  This page should be linked to the IP policy and linked to the Faculty Senate site.**

 **IP sessions should be included in OGRS and faculty orientation activities.**

**f.     Without objection the Program Review** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CProgram%20Review%20Report%20120205.doc) **held over from the December meeting was received and accepted..**

**1. The following motion was unanimously approved:**

**Moved that the Faculty Senate adopts and approves the following Program Review Recommendations for the Department of Political Science and forward them to the Provost to complete the Program Review process for the Department of Political Science**

**Summary**

**The Department of Political Science is a strong and growing department, one that has received administrative support in terms of hires and facilities.  We agree with the subcommittee member who described the department as “better than the report,” which is incomplete in several areas and even inconsistent.  The faculty overall do a very good job of combining teaching, research, and publication, and student satisfaction appears to be high.  Most of the problems that the department lists are items that need to be resolved by the larger university: compensation, course load, space, library materials, and budget support.  Some of these are now being addressed.**

**Recommendations**

1. **The Department of Political Science should work with The Career Center and University Advancement to develop a means for tracking departmental alumni.**
2. **The Department should develop collaborative faculty-to-faculty relationships with colleagues in the Whitehead School of Diplomacy in areas of mutual interest.  The Office of the Provost should facilitate this process.**
3. **Student comments relating to the variety of upper level courses should be addressed and a plan, including resource needs, developed and implemented to expand the range of offerings.**
4. **While the number of majors has increased each year for the past five years, it is still below levels in the early 1990s.  The department should develop a long-range plan to continue growth or to sustain the gains recently made.**
5. **Library holdings must be increased.**

**9.    There being no other committee reports or motions presented to the Senate, a motion to adjourn was seconded and unanimously approved at 3:50 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of February 3, 2006

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Haynor, Cecilia Marzabadi, Roseanne Mirabella, Nicholas Snow, David Beneteau, Charles Carter, Eliot Krause, Edmund Jones, Gita Das Bender, Shigeru Osuka, Peter Ahr, Mary Balkun, Allan Blake, Nancy Enright, Williamjames Hoffer, Ami Silvestri, Deborah Ward, Anne Mullen-Hohl, Robert Shapiro, William Stoever, Leigh Stelzer, Larry McCarthy, Pamekam Foley, Debra Zinicola, John Collins, Richard Stern, Kathy Sternas Jane Dellert, Joyce Wright, Jerome Bracken, Victor Velarde, Omer Gokcekus, Joseph Monaco, and Irene De Masi; Alternates: Patrick Fisher, and Ann Marie Murphy.**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:41 p.m.**

**3.    The Provost Dr. Travis gave his report to the Senate.  Items discussed included: the amendment to the Faculty Guide reducing the credit load from 24 credit hours to 18 credit hours; the compensation issue and he indicated that he hoped that compensation could be made available for the March payroll checks; the Core Curriculum including the reduction to 120 credits and the lump sum tuition; That he is restructuring the Provost's Office, that there are 7 positions now open of which there are 4 Associate Provosts; these positions are now posted on the Human Resource web site; he has been involved in the "Break the Silence" issue which involves questions of academic freedom.  There was a discussion between the Provost and the Senate members concerning the teaching load.  There was also a discussion concerning the Middle States Report.  He indicated that the appropriate faculty would see the Faculty Governance section before it goes out.  He stated that the Faculty Development money would continue for this year.  There was a discussion concerning the Library including the funds available for Library purchases.  He stated that this was a major pressing issue. The Provost left at 2:21 p.m.**

**4.    The draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CAgenda%2002-03.htm) **was accepted unanimously.**

**5.    The January** [**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJanuary%202006%5CDraft%20Minutes%2001-13.htm) **were accepted unanimously.**

**6.    The Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CExecutive%20Committee%20Report) **was given by the Chair.  There was a discussion concerning a liaison with the Compensation Committee.  The Executive Committee charged the Faculty Guide Committee to look into the teaching loads of the various institutions listed in the Compensation Study.  Discussion ensued concerning Post-Tenure Review, Faculty Development Funding, and External Review.  Without objection the** [**report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJanuary%202006%5CExecutive%20Comm%20Report%201-06) **of the Executive Committee was received and accepted.**

**7.    Reports of standing committees and special committees:**

**a.    The** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CAPC%20Report%20Feb.%202006.doc) **of the Academic Policy  Committee was accepted and approved.**

**b.     The** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CAFC%20Rpt%202_3_06.doc) **of the Academic Facilities Committee was accepted with the following changes: The Committee has met and elected Richard Stern as its Chair.  In addition, Gabriella Romani is now a member.  Upon motion the Senate unanimously confirmed the given** [**membership**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CAFC%20Item%202_3_06.doc) **of the Committee although the Committee will be adding a member from Diplomacy.**

**c.    There was no Calendar Committee Report.**

**d.    Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CDecember%202005%5CCompensation%20Report%2012_05.doc) **was received and accepted without objection.  The motion of the Compensation and Welfare Committee dealing with the proposal for the distribution of the compensation funds afte**[**r amendments**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CCompensation%20Proposal%20as%20adopted.doc) **was adopted unanimously.**

**e.    Without objection the Core Curriculum Committee Report was** [**amended**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CCore%20Curriculum%20Committee%20Report%20as%20amended.doc) **was received and accepted.**

**f.    Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CRpt%20FGBLC%202_3_06.doc) **was received and accepted without objection.**

**1.    The** [**Amendment**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CDraft%20Change%20FG%20re%20URT%20A.doc) **to the Faculty Guide concerning the composition of the University Rank and Tenure Committee was introduced and received without objection.**

**g.     Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CFS%20IT%20Committee%20%28February%201%2C%202006%29Report.doc) **was presented with the following comments: try and use Blackboard in lieu of face-to-face meetings, and the IT Committee will appoint a member to be a liaison to the Academic Facilities Committee.  Without objection the report as amended was received and accepted with those additions.**

**h.    The Library Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CLibrary%20committee%20Report.doc) **was received and accepted without objection.**

**1.    The** [**motion**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CLibrary%20Committee%20Motion.doc) **of the Library Committee was discussed.  There were discussions and amendments to the motion.  There was a call for a quorum and a quorum did exist.  the motion as** [**amended**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CLibrary%20motion%20as%20amended.htm) **was approved with 1 negative vote.**

**8.    There being no other committee reports or motions presented to the Senate, a motion to adjourn was seconded and unanimously approved.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of March 3, 2006

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Anthony Haynor, Cecilia Marzabadi, Roseanne Mirabella, Nicholas Snow, David Beneteau, Charles Carter, Eliot Krause, Gita Das Bender, Shigeru Osuka, Peter Ahr, Mary Balkun, Nancy Enright, Williamjames Hoffer, Ami Silvestri, Deborah Ward, Anne Mullen-Hohl, Athar Murtuza, Robert Shapiro, William Stoever, Leigh Stelzer, Larry McCarthy, Robert Massey, Pamela Foley, Debra Zinicola, John Collins, Xueming Bao, Richard Stern, Jane Dellert, Margaret Greene, Jerome Bracken, Victor Velarde, Yanzhong Huang, and Joseph Monaco; Alternates: Zheng Wang.**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:41 p.m.**

**3.    The Provost Dr. Travis gave his report to the Senate.  Items discussed included: that his preference was for a compensation package that would be based on performance; that at present he estimated that there would be excluded from the present compensation arrangement a "handful" of faculty; later he indicated that there should be a minimal level of responsibility; any faculty member who was excluded would be based on at least 3 years of not achieving this minimal level of responsibility; that the Intellectual Property proposal sent to him had been presented to the Cabinet and to the General Counsel and that they were working on that issue;  that the Library situation was very serious and that he was seeking ways to increase the acquisition budget for this academic year; that he discussed the Core Curriculum; that he stated that the Deans were in favor of changing the current Add/Drop requirements and to shorten those periods; that the University was moving to an across the board Annual Review and/or Post Tenure Review; and that the compensation amounts for the faculty were being reviewed to make sure that the data was correct as far as those figures relating to Seton Hall faculty current compensation.**

**4.    Without objection the draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CAgenda%203-06.htm) **was accepted and approved.**

**5.    Without objection the February** [**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CDraft%20Minutes%2002-03.htm) **were accepted unanimously.**

**6.    The Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CExecutive%20Committee%20Report) **was given by the Chair.  On the compensation and annual review issues, the Chair reminded the Senate of its responsibilities under Article 12.2 of the Faculty Guide for faculty development and the role of Chairs under Article 10.3.b.3. of the Faculty Guide.  At the present time, there would not be any resolution dealing with these issues.  The Senate would wait and see what happens to the $650,000.  The Chair indicated that she would be happy to move forward on these issues but she was concerned about what would be left out of the process. There should not be a process without the Senate's input into what is in that process.  During the report there was a motion to express the Senate's opinion on these issues now to be forwarded to the Provost.  After being seconded the motion was defeated.  The** [**Resolution**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CExecutive%20Committee%20Resolution) **of the Executive Committee was brought to the floor and seconded and approved by the Senate.  The Resolution stated:**

**Whereas the Faculty Guide, 12.2.g, states that faculty “shall have primary responsibility for recommending academic policy to the Board of Regents, through the provost and the president” and including “Consultation in the preparation of the University's budgets,”**

**And whereas the Senate is the duly elected body representing the interests of the faculty,**

**And whereas the faculty acting through its Senate officers has not been invited or present at consultations during the budget process for either FY 2005-2006 and FY 2006-2007,**

**Therefore, be it resolved that the Senate chair is to be included in all future budget deliberations and is to be placed on relevant email lists for all future communications regarding deliberations of the budget.**

**Be it also resolved that the Senate asks that Provost Travis and Sr. Paula Buley articulate the faculty’s role in the budget process for FY 2007-2008 and that this be sent in writing to the Senate chair by May 1, 2006.**

**There was a discussion concerning the status of School of Graduate Education's role in the Faculty Guide.  With respect to Dr. Harrington's request to go through the material in the Senate's room in the Library, Senator Shapiro would contact Alternate Senator Delozier, the University Archivist, who would represent the Senate during those times that the materials were examined with instructions to make sure that all grievance materials were properly sealed.  The Senate agreed that the proposal for changing the Add/Drop periods should be forwarded to the Calendar Committee (George Browne, Chair).**

**Without objection the report of the Executive Committee was received and accepted.**

**7.    Reports of standing committees and special committees:**

**a.    Without objection the** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CAPC%20Committee%20Report) **of the Academic Policy  Committee was received and accepted.  The Chair of that committee indicated that they were completing their work in creating the new forms and expected to have them completed for the April meeting.**

**b.     Without objection the oral report of the Academic Facilities Committee, which met yesterday, was received and accepted.**

**c.    There was no Calendar Committee Report.**

**d.    Without objection the Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CCompensation%20Committee%20Report) **was received and accepted**

**e.    There was no Core Curriculum Committee Report at this time.**

**f.    There was no Grievance Committee Report.**

**g.    Without objection the Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CFaculty%20Guide%20Committee%20Report) **was received and accepted.**

**1.    The** [**Amendment**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CFebruary%202006%5CDraft%20Change%20FG%20re%20URT%20A.doc) **to the Faculty Guide concerning the composition of the University Rank and Tenure Committee introduced at the last regular meeting in February was laid upon the table.  The motion of Senator Stoever was sent to the Faculty Guide and Bylaws Committee for their review upon being agreed to by Senator Stoever.  The Chair of the Committee moved to amend the wording of the paragraph following the amendment change by removing the words after "until such time" and inserting in their place "that an addition to the faculty of another school or college warrant an additional member."  The revised motion was adopted with one nay vote and one abstention.**

**Whereas the Faculty Senate wishes to make the University Rank and Tenure Committee more representative of the schools and colleges of the South Orange campus included in the rank and tenure process,**

**Be it resolved, the Faculty Senate approves the following deletions and insertions to Article 5.4b of the Faculty Guide:**

**5.4       Composition of Rank and Tenure Committees**

**b.         The University Rank and Tenure Committee shall consist of ~~nine (9)~~ *eleven (11)* tenured faculty members holding the rank of professor.  Each of the constituent schools of the university must be represented on the committee and at least three of its members shall hold tenured rank in the College of Arts and Sciences*, two (2) of its members shall hold tenured rank in the School of Business, and two (2) of its members shall hold tenured rank in the College of Education and Human Services*.  If a college or school has fewer than five (5) faculty holding professorial rank, then a tenured faculty member with the next highest rank shall be eligible to serve on the University Rank and Tenure Committee and have rights equal to those of the other members.  Members shall be appointed by the provost of the university for staggered two‑year terms.  No faculty member shall serve more than once on the committee until all other eligible faculty members from the appropriate college have served on this committee.  No faculty member shall serve on this committee while serving on a college Rank and Tenure Committee during a single academic year.  This committee shall elect one of its members as chairperson.  The provost shall appoint a secretary to this committee, who shall have no vote and who shall not hold faculty rank.**

**Be it further resolved, the Faculty Senate approves this change with the understanding that the Provost will appoint a member of the Arts & Sciences faculty to the at large slot until such time that an addition to the faculty of another school or college warrant an additional member.**

**The old version of 5.4.b:**

**b.    The University Rank and Tenure Committee shall consist of nine (9) tenured faculty members holding the     rank of professor.  Each of the constituent schools of the university must be represented on the committee and at least three (3) of its members shall hold tenured rank in the College of Arts and Sciences.  If a college or school has fewer than five (5) faculty holding professorial rank, then a tenured faculty member with the next highest rank shall be eligible to serve on the University Rank and Tenure Committee and have rights equal to those of the other members.  Members shall be appointed by the provost of the university for staggered two‑year terms.  No faculty member shall serve more than once on the committee until all other eligible faculty members from the appropriate college have served on this committee.  No faculty member shall serve on this committee while serving on a college Rank and Tenure Committee during a single academic year.  This committee shall elect one of its members as chairperson.  The provost shall appoint a secretary to this committee, who shall have no vote and who shall not hold faculty rank.**

**h.     Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CIT%20Committee%20Report) **was received and accepted. Upon motion duly made and seconded the Senate unanimously confirmed the  membership of Arlene Low to the committee.**

**i.    Senator Snow reported on the Program Review Committee and the status of the Middle States Report.  He was working on the draft with Mary Ann Clark and that report was moving ahead.  Without objection both reports were received and accepted.**

**j.    Without objection the oral report of the Faculty Development Committee was received and accepted.**

**k.    The** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMarch%202006%5CAd%20Hoc%20Committee--Ombuds%20Office.Report.doc) **of the ad hoc Committee dealing with an ombudsman was given.  It was indicated that this was really a mediator position.  There is a conference dealing with this issue in Colleges in San Diego.  It was indicated that to send representatives from Seton Hall University would cost about $1,500 per person.  It was requested that the Provost be asked to fund sending one or two representatives to this conference.  Upon motion duly made it was to accept and receive the report and to endorse the request to send representatives to the conference.**

**8.    There being no other committee reports or motions presented to the Senate, a motion to adjourn was seconded and unanimously approved at 4:14 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of April 7, 2006

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Anthony Haynor, Cecilia Marzabadi, Roseanne Mirabella, Nicholas Snow, David Beneteau, Eliot Krause, Edmund Jones, Peter Ahr, Mary Balkun, Allan Blake, Deborah Brown, Nancy Enright, Williamjames Hoffer, Ami Silvestri, George Browne, Anne Mullen-Hohl, Athar Murtuza, William Stoever, Leigh Stelzer, Robert Massey, Pamela Foley, Xueming Bao, Jane Dellert, Margaret Greene, Joyce Wright, Jerome Bracken, Victor Velarde, Omer Gokcekus, and Irene DeMasi; Alternates: Zheng Wang, Patrick Fisher, Alan Delozier. Guest: S. Anita Talar.**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:45 p.m.**

**3.    The Provost report to the Senate was given by Dr. Burton.  Items discussed included: that there were more problems than anticipated in the practical application of the pay out such as sabbaticals, partial pay, etc.  This is a process that takes a while and has decisions to be made.  April is still a possibility.  Cleaning up ranks and designations is also a problem.  A question was raised as to whether there will be a letter that breaks down what an individual receives.  He indicated that there will be something but it doesn't have to come with the pay check; they do not want to hold up the process for such a letter.**

**4.    Without objection the draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAgenda%2004-07.htm) **was accepted and approved.**

**5.    Without objection the March 3, 2006** [**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CDraft%20minutes%2003-03.htm) **were approved.**

**6.    The Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CExecutive%20Committee%20Report) **was given by the Chair.  There was a question as to whether the Faculty Senate should engage in meetings involving merit pay.  The Executive Committee is requesting that the Compensation Committee report on this issue.  This might include many issues such as the meaning and relationship between underperformance, underpaid, and not performing.  There was a request to look back through the minutes to pool the various resolutions involving related issues.  It should be remembered that we can initiate changes to the Faculty Guide so as to properly define these issues.  The Faculty Guide provides for shared governance. Art. 12.6.  If it is going to happen anyway, which seems probable, then shouldn't we be at the table?  Previously, the Faculty Senate dealt directly with the Provost concerning compensation.  A question was raised as to why the Senate should be meeting with the Deans.  It was moved and unanimously approved to send these issues to the Compensation Committee.  We should reconvene the Intellectual Property Committee so as to post all of the policies on our web site.  Without objection the report of the Executive Committee was received and accepted.**

**7.    Reports of standing committees and special committees:**

**a.    The Reports of the Academic Policy  Committee were discussed.**

**1.** [**Report - Guidelines for Submission of New Proposals**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAPC%20Guidelines%20for%20Submission%20of%20New%20Proposals.htm)

**2.** [**Report - Timeline for Program Proposals**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAPC%20Report%20for%20April%207%20meeting%20Timeline%20for%20Program%20Proposals.htm)

**3.** [**APC Form 1**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAPC%20Form%201.htm)

**4.** [**APC Form 2**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAPC%20Form%202.htm)

**5.** [**APC New Signature Form**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAPC%20New%20Program%20Signature%20Form.htm)

**It was intended that the forms will be available on line through a link to the Faculty Senate home page.  It was moved and seconded to delete steps 1, 2 and 3 of the timeline; there was a substitute motion that the steps be listed but not the dates which was accepted by the person making the motion.  There were various points of order.  The substitute motion was accepted with 2 objections and 2 abstentions.  Further questions were raised such as what happens in the process such as the Provost's signature and the need for Cabinet review and approval.  Some of this can be taken care of by additional language on the signature form and a copy of the application being sent to the Cabinet.  There was a motion to remand this proceeding back to APC.  There was then a friendly amendment to the motion to have the Executive Committee talk with the Provost and various interested parties.  The motion to remand was revoked.  There was then a motion duly seconded and unanimously approved that this matter be remanded to the Executive Committee.   The last sentence under item one of the "caveats" seems unnecessary; what it means is that APC has the right to consider a submission after the deadline if they feel it is appropriate.  It was moved and seconded that under "rationale" in the APC Forms 1 and 2, the first sentence language "is concerned that" be changed to "wants"; this was amended to provide "wants" be changed to "requires".  The motion was then approved with 5 opposed and 1 abstention.  The Reports of the APC, except the one which was remanded to the Executive Committee, were approved with 1 opposed.**

**b.     Without objection the following reports of the Academic Facilities Committee were was received and accepted:**

**1.** [**Minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAcademic%20Facilities%20Committee%20Minutes%20February%202%2C%202006.htm) **of February 2, 2006 Meeting**

**2.** [**Comments**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAcademic%20Facilities%20Committee%20Demareski%20Comments.htm) **of Mr. Demareski**

**3.** [**Minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CAcademic%20Facilities%20Committee%20March%2027%20Minutes.htm) **of March 27, 2006 Meeting**

**c.    Without objection the Calendar Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CCalendar%20Committee%20Report.htm) **was received and accepted.**

**d.    The Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CCalendar%20Committee%20Report.htm) **was received.   There were problems concerning the language and goal.  The Committee will present an amended report at a later time.**

**e.    There was an oral Core Curriculum Committee Report.   It is progressing despite various problems.  It probably will not be ready for full implementation in the fall of 2007.**

**f.    Without exception the Grievance Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CGrievance%20Committee%20Report%20April%207%2C%202006.htm) **was received and accepted with the recognition that the Committee was having problems dealing with issues because of a lack of a quorum.**

**g.    Without objection the Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CFGBL%20Report%20April%207%2C%202006.htm) **was received and accepted.**

**1.   It was moved, seconded and unanimously approved To add the words "W. Paul Stillman" to "School of Business" and "John C. Whitehead" to "School of Diplomacy and International Relations" wherever they appear in the Faculty Guide.**

**h.     Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CIT%20Committee%20Report.htm) **and** [**Minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CIT%20Committee%20Minutes%20of%20March%2024%2C%202006%20Meeting.htm) **were received and accepted.**

**i.      Without objection the Library Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CApril%202006%5CLibrary%20Committee%20Report%20April%207%2C%202006.htm) **was received and accepted.**

**j.      There was no report by the Nominations, Elections, and Appointments Committee.**

**k.     There was no report by the Program Review Committee.**

**l.      There was no report by the Admissions Committee.**

**m.    There was no report by the Faculty Development Committee.**

**n.     There was no report by the Ad Hoc Committee on a University Ombuds Office.**

**o.      There was an oral update report on the Middle State report.**

**8.    There being no other committee reports or motions presented to the Senate, a motion to adjourn was seconded and unanimously approved at 4:28 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of May 5, 2006

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Peter Ahr, Mary Balkun, Nancy Enright, Williamjames Hoffer, Amy Silvestri, George Browne, Anne Mullen-Hohl, King Mott, Roseanne Mirabella, Edmund Jones, Nicholas Snow, Brigitte Koenig, Thomas Rondinella, Eliot Krause, Cathy Zizik, Stephen Martin, Leigh Stelzer, Robert Shapiro, Paula Alexander, Athar Murtuza, Robert Massey, John Collins, Richard Stern, Beth Bloom, Jane Dellert, Margaret Greene, Joyce Wright, Josephine DeVito, Jerome Bracken, Victor Velarde, Yanzhong Huang, Ann Marie Murphy, Irene DeMasi; Alternates:  Gita DasBender, Mehmet Alper Sahiner, David Mest, Viswanathan Kodaganallur, William McCartan, Sulekha Kalyan, Martha Loesch, Jean Rubino, Omer Gokcekus; Guests: Tom Marlowe, Kathleen Sternas, David Beneteau**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:38 p.m.**

**3.    The Provost Dr. Travis gave his report to the Senate.  Items discussed included: welcoming the new senators; his expectation that Seton Hall University rise in the standings to the top 125 universities;  he believes we are already there;  it is a matter of selling the University; one of the critical areas is enrollment services and he believes the changes that Laura Wankel has instituted including putting in place a new team will take time to develop; he discussed the removal of the words "interim" from his title;  he indicated that there are new positions to be filled including Deans of Arts & Science and Graduate Medical Education, as well as finalizing the Dean for the School of Diplomacy;  he discussed the compensation issue and indicated that the President is committed to this process;  he reiterated his position that compensation should have some portion based on performance and that his commitment to the process is based on at least starting the process for achieving performance based compensation although he recognized that it would not be completed within the next year; he also suggested not to forget starting salaries or compression will never go away; he indicated that starting salaries have to be higher; he believes that a faculty retirement package should be considered.**

**4.    The meeting resumed at 2:03 p.m.  Without objection the draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CAgenda%2005-05.htm) **was accepted and approved.**

**5.    George Browne and the Nomination and Elections Committee conducted the annual election of officers.**

**Mary Balkun was unanimously elected as Chair of the Faculty Senate**

**Nicholas Snow was unanimously elected as Vice-Chair of the Faculty Senate**

**Robert E. Shapiro was unanimously eleced as Executive Secretary of the Faculty Senate**

**Peggy Greene from Nursing, Yanzhong Huang from the School of Diplomacy, John Collins from Education; and Beth Bloom from the Library were nominated for the position of Members-at-large on the Executive Committee.  Peggy Greene and John Collins were elected by secret ballot.**

**6.    The regular meeting resumed at 2:16 p.m.  Without objection the April**[**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CDraft%20Minutes%20of%20April%207%2C%202006%20Meeting.htm) **were accepted and approved.**

**7.    The Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CExecutive%20Committee%20Report%205-06.htm) **was given by the Chair.  The Executive Committee favored adopting an ad hoc committee on Academic Integrity to report to the Faculty Guide Committee in order to propose appropriate changes to the Faculty Guide.  She commented on the request for the use of the theater in the round for the Celtic Theater.  There was a discussion about the request for updating the CVs.  Reminder that at the June meeting there will be a report by the Chair of the Program Review Committee, election for members of the Article 3.7.b. committee, and election for the Faculty Service Award.  There was a discussion about the removal of the word "interim" from the Provost's title.  Although there was no faculty input in the selection of a "Provost", the Faculty Senate would not object to this action so long as it was agreed that the appointment of the current provost was temporary.  Without objection the Report was accepted and received.**

***It was moved, seconded and unanimously approved that the Nomination and Elections Committee begin the process of soliciting members for a Provost Search Committee to be completed and forwarded to the full time faculty for a vote in order to constitute the faculty members of the committee by June 30, 2006.***

***It was moved, seconded and unanimously approved to create an Ad Hoc Committee on Academic Integrity, which committee shall do the research and consideration of the processes utilized by other Universities and then forward such information to the Faculty Guide and Bylaws Committee for appropriate action.***

***It was moved, seconded and unanimously adopted that the existing membership of all Faculty Senate Standing Committees be extended until the June 2006 meeting.***

**8.    Reports of standing committees and special committees:**

**a.    Without objection the** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CAPC_Report_05_05_06.htm) **of the Academic Policy  Committee was received and accepted.  The APC has adopted the STEP Program at the School of Theology.  The Senate will vote on the approval of this program at the June 2006 meeting**

**b.     Without objection the** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CAcademic%20Facilities%20Committee%20Report.htm) **of the Academic Facilities Committee was received and accepted.**

**c.    Without objection the Calendar Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CCalendar%20Committee%20Report.htm) **was received.**

**1.    The motion of the Committee was moved.  The motion was amended to make it clear that the time period for any change began at the beginning of the semester.  The following motion was approved with one negative vote:**

***Be it resolved that students may not add a class after one week from the beginning of the semester.  Exceptions require written approval of the instructor, the chair and the dean responsible for the course.***

**d.    Without objection the Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CCompensation%20and%20Welfare%20Committee%20Report.htm) **was received.**

**e.    Without objection the Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5Creport_of_the_core_curriculum_committee.htm) **was received.**

**1.    The motion of the Committee was moved.  Although it was recognized that this was the Provost's Committee, this was to address the need for the Faculty to be a part of the process in selecting the agenda and issues to be discussed.  The following motion was adopted with 9 opposed and 20 in favor and no abstentions.**

***Be it resolved that the Provost's Core Curriculum Committee should be co-chaired by the Associate Provost for Academic Administration and the Co-Chairs of the Senate's Core Curriculum Committee.***

**f.    There was no Grievance Committee Report.**

**g.    Without objection the Faculty Guide and Bylaws Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CFGBLC_REPORT_5_05_06.htm) **was received.**

**h.    Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CMinutes%20of%20IT%20Committee%20Meeting%20on%20April%2021%2C%202006.htm) **was received. It was noted that the words "substantial amount" be inserted instead of the current language.**

**i.    There was no report from the Library Committee.**

**j.    There was no report from the Nominations, Elections, and Appointments Committee.  They had already reported on the election of officers.**

**k.    There was no report from the Program Review Committee.**

**l.     There was no report from the Admissions Committee.**

**m.    There was no report from the Faculty Development Committee.**

**n.    The** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CReport%20of%20Ad%20Hoc%20Committee%20on%20Ombuds%20Office%2005_05_06.htm) **of the Ad Hoc Committee on University Ombuds Office was received.**

**1.    Upon motion duly made, seconded and approved unanimously, the Faculty Senate reauthorizes the Committee for the next academic year.**

**2.    Upon motion duly made, seconded and approved unanimously, the Faculty Senate approves the continuation of the membership of the Ad Hoc Committee on University Ombuds Office until the June 2006 meeting.**

**3.** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CMay%202006%5CReport_on_International_Ombudsman_Conference.htm) **on the International Ombudsman Conference.**

**9.    There being no other committee reports or motions presented to the Senate, a motion to adjourn was seconded and unanimously approved at 4:16 p.m.**

**SETON HALL UNIVERSITY  FACULTY SENATE**

# Meeting of June 2, 2006

**1:30 p.m.**

**Beck Rooms**

**Draft Minutes**

**1.    In Attendance:  Senators: Peter Ahr, Mary Balkun, Deborah Brown, Deborah Ward, George Browne, Anne Mullen-Hohl, Roseanne Mirabella, Charles Cartewr, Brigitte Koenig, Thomas Rondinella, Eliot Krause, Cathy Zizik, Stephen Martin, David Beneteau, Leigh Stelzer, Larry McCarthy, Robert Shapiro, Paula Alexander, Athar Murtuza, John Collins, Deborah Zinicola, Pam Foley, Richard Stern, Beth Bloom, Margaret Greene, Joyce Wright, Josephine DeVito, Victor Velarde, Yanzhong Huang, Zheng Wang, Vicci Hill-Lombardi; Alternates:  Patrick Fisher, Richard Dool, Christine Krus, , Viswanathan Kodaganallur, Theodora Sirota, Cathy Maher; Guests: S. Anita Talar**

**2.    The meeting was called to order by the Chair, Mary Balkun, at 1:35 p.m.**

**3.    The Provost, Dr. Travis gave his report to the Senate.  Items discussed included: thanking the Senate for their work and accomplishments for the past six months;  he discussed the current admission situation and indicated that the current freshman class was approximately 1044;  he commented on the problems faced by graduate students including food, the bookstore and parking; he commented upon the add/drop process including questions concerning the financial aid blocks ; he reminded the Senate that it was University Stated Policy not to let in students unless they have been registered.**

**4.    The meeting resumed at 1:55 p.m.  Without objection the draft** [**agenda**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CAgenda%2006-02.htm) **was accepted and approved.**

**5.    The May** [**minutes**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CDraft%20Minutes%20for%2005-05%20as%20corrected.htm) **as corrected were accepted and approved.**

**6.    The Executive Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CExecutive%20Committee%20Report.htm) **was given by the Chair.  A discussion ensued concerning the Draft Letter.  Comments included adding Article 13.3.b and all of Article 13.3.d.  Eventually it was suggested that all of Article 13 be included.  It was requested that the Executive Committee keep the Senate apprised of the situation.  The report was adopted with the recommendation to conduct an election for the faculty members to the Provost Search Committee.**

**7.    Reports of standing committees and special committees:**

**a.    The Report of the Academic Policy  Committee was given by the co-chair.  The APC has now adopted the STEP Program at the School of Theology with 2 abstentions.  A discussion ensued concerning the STEP Program.  Again concern was raised with respect to the Library needs.  Upon motion duly made from the floor, seconded and approved with two abstentions:**

***The Senate approves the STEP Program of the School of Theology with the proviso that the APC obtain Library approval or be provided evidence thereof by June 30, 2006 and forward it to the Executive Committee.***

**b.    Without objection the Academic Facilities Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CAcademic%20Facilities%20Committee%20Report.htm) **was adopted.**

**c.   The Calendar Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CCalendar%20Committee%20Report%20-%20June.doc) **was received.  A discussion ensued concerning the change of the reading day in the Spring 2009 semester.**

**1.    Upon the motion of the Committee the Senate passed the recommendation of the Committee, with 4 opposed and one abstention, to change the reading day to April 30, 2009 and to adopt the 2008-2009 Academic Calendar.**

**2.    The motion of the Committee concerning the 2009-2010 Academic Calendar was adopted unanimously.**

**d.    The Compensation and Welfare Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CCompensation%20and%20Welfare%20Committee%20Report.htm) **was received.  There was a motion, duly made, seconded and adopted to adopt the Committee's Report, with the proviso that the Committee continue to work on the compensation issues including obtaining equity and social justice as reflected in appropriate compensation floors.**

**e.    Without objection the Core Curriculum Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CCore%20Curriculum%20Committee%20Report.htm) **was received.**

**1.    Motion #1 of the Committee was moved and adopted with one abstention.**

**2.    Motion #2 of the Committee was moved and adopted with one opposed and one abstention.**

**f.    There was no Grievance Committee Report.**

**g.     There was no Faculty Guide and Bylaws Committee Report.**

**h.    Without objection the Instructional Technology Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CIT%20Committee%20Report.doc) **with changes to the May 5, 2006 Report was adopted.**

**i.    Without objection the Library Committee** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CLibrary%20Committee%20Report.htm) **was adopted.**

**j.    The oral report of the Nominations, Elections, and Appointments Committee was received.  The Chairman indicated that they would hold the election for the Provost Search Committee.  It was duly moved, seconded and approved, with two abstentions, to reopen the nomination process until Tuesday, June 13, 2006 for the purpose of obtaining new or additional nominations for the Provost Search Committee and that the Chair, Mary Balkun, send out an e-mail advising the faculty of the opportunity for additional nominations.  It was duly moved, seconded and adopted, with one abstention, that the Nomination, Elections, and Appointments Committee hold an election for members of the Provost Search Committee which is to consist of three faculty members from the College of Arts and Sciences and two members from the other South Orange Campus colleges.**

**k.    There was no report from the Program Review Committee.**

**l.     There was no report from the Admissions Committee.**

**m.    There was no report from the Faculty Development Committee.**

**n.    There was no report from the Ad Hoc Committee on University Ombuds Office.**

**o.    The** [**Report**](file:///C%3A%5CUsers%5Cawadmich%5CDesktop%5COld%20Senate%20Files%5Carchives%20from%20old%20website%5CMeeting%20Documents%20and%20Minutes%2005-06%5CJune%202006%5CArt%203.7.d%20Committee%20Report.doc) **of the Sec. 3.7.d Committee was received and adopted.**

**1.    Upon motion duly made, seconded and unanimously adopted, the Senate moves that the current Section 7.3.d Committee continue as its current membership through the Summer until the September, 2006 meeting of the Senate**

**9.    There being no other committee reports or motions presented to the Senate, a motion to adjourn was seconded and unanimously approved at 4:30 p.m.**