

Welcome to the Newsletter of the Seton Hall Faculty Senate!

Below are some highlights of the work of the Faculty Senate during the 2016-2017 academic year. Meeting minutes, detailed committee reports, and agendas of upcoming meetings are available on the Senate website [here](#). Most notably, in a productive year, the Senate:

- Consulted with the administration and with the Board of Regents regarding the transition in University leadership and searches for the President and Provost.
- Conferred with the Administration extensively on budget and compensation issues. Next year's budget contains an across the board salary increase of 2%, allocation of funds for merit raises, and increases in adjunct salaries for the lowest-paid adjuncts. The Provost's Office is considering an equity bump for those at the lowest end of the pay scale.
- Approved many new and revised programs.
- Proceeded to revise segments of the Faculty Guide.
- Revised the Program Review Guidelines and conducted numerous program reviews, clearing the committee's docket.

In addition, Senate committees worked diligently on other matters crucial to shared governance. Details about these achievements and other activities follow.

Highlights from Select Committees

1. The *Academic Facilities Committee* has continued to work on improving communication between faculty and administration regarding construction and management of University facilities.

2. The *Academic Policy Committee* has evaluated a variety of proposals from various bodies across campus. The Committee made recommendations regarding the following programs and proposals, which were then approved by the Senate and the Provost's Office, except where noted:

- Arts and Sciences
 - A 5-year program in Religion with a Masters in Public Administration.
 - A Data Visualization and Analysis (DAVA) concentration in the MPA program.

- A minor in Medieval and Renaissance Studies.
- Education
 - A concentration in General Administration in the MA in Higher Education & Student Affairs.
- Health and Medical Sciences
 - Revisions to the MS in Athletic Training.
 - Changes to the Doctor of Physical Therapy Program.
 - Curriculum changes to the Master of Healthcare Administration program.
 - Certificates in Population Health Management and Practice Management in the Masters of Healthcare Administration Program.
- Diplomacy
 - A Graduate Certificate in Global Studies (a joint program with Education).
- Nursing
 - An MSN in Health Systems Administration with Case Management Program.
 - A Post-Masters Certificate in Executive Healthcare Administration.
- Communication and the Arts
 - Separate majors in Journalism and Public Relations.
 - A core curriculum for the College of Communication and the Arts.
- Business
 - A graduate certificate in Finance.
 - A curriculum revision to the MBA program.
 - An undergraduate concentration in entrepreneurship
- Miscellaneous
 - A revised online learning policy (in discussion with the Provost's Office).

As a friendly reminder, APC Reporting Guidelines, New Program Proposal Guidelines, and the New Program Approval Form may be found [here](#).

3. The *Compensation & Welfare Committee*. The Committee's representatives, along with members of the Executive Committee, have engaged with the administration regarding compensation issues. The committee is also

developing a parental leave policy and is seeking information regarding gender and race in the compensation of faculty.

4. The *Faculty Guide & Bylaws Committee* has been working on revisions to the Faculty Guide. In particular, the Committee is finalizing with the Provost's Office a draft of revisions to Article 14 on grievance. The Committee is turning to revisions on article 10 on department governance and will later consider revisions to other Guide provisions, including article 4 (guidelines for teaching, scholarship, and service) and 5 (promotion and tenure procedures). The Committee also recommended various specific amendments to the Guide, most notably a revision to Faculty Guide article 3.2.1 regarding stopping the tenure clock for faculty members at each childbirth, adoption, or foster placement.

5. Members of the *Faculty Development Committee* attended the Center for Faculty Development's Advisory Board meetings to provide feedback on the Center's offerings and to make suggestions for future events.

6. The *Graduate Studies Committee* continues to stay abreast of graduate enrollment and curriculum issues. The committee has been meeting periodically with Associate Provost Chris Cuccia, the Graduate Studies liaison from the Provost's Office. The Committee chair, along with members of the Executive Committee and the chairs of APC and Program Review, met with representatives of the Provost's Office in April to discuss the assessment and status of graduate and undergraduate programs on campus. Our hope is that these meetings will continue and become a forum for ongoing discussion of these matters.

7. The *Instructional Technology Committee* worked on technology-related policies and organized an all-day retreat in May for faculty regarding the future of technology and innovation in higher education generally, and at Seton Hall, in particular.

8. Representatives of the *Intellectual Property Committee* have been working with the Provost's Office to reach an agreement on a patent policy and on a recording policy, both of which will then come before the Senate for consideration.

9. The *Nominations, Elections & Appointments* Committee, among other tasks, oversees the selection of the annual winner of the Albert B. Hakim Faculty Service Medal. The 2016 winner was Dr. Judith Lothian. Please submit nominations for this year's award to Dr. A.D. Amar (AD.Amar@shu.edu) by **June 30**.

10. The *Program Review Committee* completely revised the program review guidelines and finished reports on the following programs, clearing its existing docket:

- Arts and Sciences – Honors, Judeo-Christian Studies, Psychology BA/BS
- Education – Education Leadership
- Communication and the Arts– Art History, Art & Design, Broadcast & Visual Media, Undergraduate Communication, Graduate Communication, Journalism, Museum Studies, Public Relations
- Health and Medical Science – PhD in Health Sciences

11. The *Undergraduate Core Curriculum Committee* continued to examine the application of the Faculty Guide to the Core and its operation. On the committee's recommendation, the Senate passed a resolution calling upon the Provost's Office to collaborate with the Senate to bring the Core into the Faculty Guide. The Committee elected a representative to participate in the search committee for a new Core Director.

Message from the Executive Committee

Members of the Executive Committee have been in regular contact with the administration through monthly meetings with the Interim Provost and Interim President and biweekly meetings with the Senior Associate Provost, as well as meetings with other members of the Provost's Office, as needed.

The Executive Committee and the Senate made significant progress on the following issues:

- (1) *Leadership transition.* The Executive Committee has made and continues to make efforts to engage with the administration and the Board of Regents regarding the conduct of the Presidential and Provost Searches and the leadership transition in general. The Senate in February passed a sense of the Senate resolution stating that "the faculty and the Senate ought to participate meaningfully in discussions at the highest level regarding the timing, process, and

substance of searches for a new President and a new Provost, as well as interim appointments to those positions; and that, in particular, as one mechanism for this participation, Senate representatives should participate directly in the Board of Regents' Committee dealing with the transition." The resolution was conveyed electronically to the members of the Board of Regents and Board of Trustees and verbally to the members of the Regents' Committee on Academic Affairs. The Chair of the Board of Regents and the Regents have expressed willingness to consult with the faculty. The Executive Committee, accordingly, has sought to consult with the chair of the Board of Regents and with the Regents regarding the Presidential search and the leadership transition.

- (2) *Compensation.* The Executive Committee, along with Senate representatives on the University Budget Committee and representatives of the Compensation and Welfare Committee, worked diligently in discussions with the administration on compensation issues. Next year's budget contains an across the board salary increase of 2%, allocation of funds for merit raises, and increases in adjunct salaries for the lowest-paid adjuncts. The Provost's Office is considering an equity bump for those at the lowest end of the pay scale.
- (3) *University Budget Process.* The University Budget Committee, with the participation and encouragement of its Senate representatives, is making efforts to operate with greater transparency and to explore budgetary issues in greater depth. It will now meet monthly instead of only during a portion of the year in order to help achieve this goal. Consultation on the budget is a crucial aspect of shared governance and a right provided for in the Guide.
- (4) *Consultation on assessment of programs.* The Executive Committee has pursued consultations with the Provost's Office regarding ongoing assessment of programs and departments. Accordingly, members of the Executive Committee, along with the chairs of the Graduate Studies, APC, and Program Review committees, met with representatives of the Provost's Office in April to discuss the assessment and status of graduate and undergraduate programs on

campus. Our hope is that these meetings will continue and become a forum for ongoing discussion.

The Executive Committee extends a heartfelt thank you to all 2016-2017 Senators for their dedicated service to the Senate and the University. Progress on these initiatives would not have occurred without the hard work of individual Senators.

The 2017-2018 Senate Begins its Session

At the May Senate meeting, in accordance with its bylaws, the Senate began its 2017-2018 session and welcomed a number of new Senators. The Senate also elected its Executive Committee for the new session: Judith Lothian was elected Chair of the Senate; David Bénéteau was elected Vice-Chair; Mary Balkun was elected Executive Secretary and Treasurer; and Marta Deyrup and Elizabeth McCrea were re-elected as members-at-large.

Outstanding matters that will carry over to the agenda for the 2017-2018 Senate include the following:

- Issues related to the leadership transition
- Matters with the Provost's Office:
 - Draft patent policy (in negotiation)
 - Draft recording Policy (awaiting revision by the Provost's Office)
 - Online Learning Policy (in final discussion with the Provost's Office for reconsideration by the Senate).
- Matters regarding the Compensation and Welfare Committee.
 - Development of a parental leave policy (in progress)
 - Continued participation in the University Budget Committee.
- Matters regarding the Faculty Guide Committee
 - Continued work on amendments to the Guide.

Reminders

All Senate meetings, normally held in the Beck Rooms of Walsh Library, are open to all. We invite you to attend and participate actively. Agendas may be viewed [here](#).

A roster of the Senate's different committees is located [here](#). Please consider whether you might volunteer for one of these committees and gain a valuable

and interesting service experience. You do not need to be a Senator in order to serve on a committee.

The next Senate meeting is scheduled for Friday, September 8, 2017 at 1 p.m. in the Beck Rooms of the Walsh Library.

Faculty convocation will be held later that same afternoon, on Friday, September 8, 2017, at 4:30 p.m. We look forward to seeing you there!

We welcome any questions or comments for the Faculty Senate; please feel free to contact the Executive Secretary at mary.balkun@shu.edu.

Hazard Zet Forward

The 2016/2017 Executive Committee of the Senate

Philip Moremen, Chair; Marianne Lloyd, Vice-Chair; Jonathan Farina, Executive Secretary; and Marta Deyrup and Elizabeth McCrea, Members-at-Large