



# Internship Contract

SETON HALL UNIVERSITY

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**Applicant:**

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

\_\_\_\_\_  
Preferred Phone Number

\_\_\_\_\_  
E-Mail Address

**Internship Information:**

\_\_\_\_\_  
Institution/ Organization

\_\_\_\_\_  
Department

\_\_\_\_\_  
Address

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Website

**Supervisor Information:**

\_\_\_\_\_  
Site Supervisor Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Department

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Fax Number

**Internship Schedule:**

\_\_\_\_\_  
Anticipated Start Date

\_\_\_\_\_  
Anticipated End Date

\_\_\_\_\_  
Proposed Weekly Schedule

\_\_\_\_\_  
# of Hours/ Week

**Student Objectives:**

*Please share three objectives you wish to accomplish during the internship experience.*

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

**Internship Assignment Overview:**

*Please list proposed activities/ specific assignments to be completed during the internship experience.*

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

**Approvals:**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Site Supervisor Signature

\_\_\_\_\_  
Date