

Fast Facts – Sponsored Research

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Website: <http://www13.shu.edu/offices/grants-research/>

Mission:

Seton Hall's Office of Research provides leadership and direction to the University's research and scholarship enterprises. We are here to assist all Seton Hall researchers and scholars. Please contact us at grantsoffice@shu.edu.

Policies and Procedures:

Policies and procedures related to proposal submission are found in the Principal Investigator's Handbook. Please see the Handbook at: <http://www.shu.edu/grants-research-services/principal-investigators-handbook.cfm>

For a quick start, see the FAQ's at: <http://www.shu.edu/grants-research-services/frequently-asked-questions.cfm>

The Grants Team:

Successful grant submissions and funded projects require a team of experts to assist and guide the investigators. We work on the model described in Kenny Chesney's song "The Boys of Fall" – "you get one of us you get us all". In addition to Dr. Snow and Mr. Williams, The Grants Team includes.

- Jennifer Kosakowski, Director of Corporate and Foundation Relations, jennifer.kosakowski@shu.edu
- Fahim Abedrabbo, Associate Director of Government Relations, fahim.abedrabbo@shu.edu
- Brenda Dunlop, Director of Grants and Restricted Fund Accounting, brenda.dunlop@shu.edu

If you have an idea and want to get a grant for it:

1. Think about and articulate the problem and the deliverable(s) – nearly all sponsored research requires deliverables that address/solve a problem of interest to the grantor
2. Seek out the assistance of The Grants Team to identify potential funding sources (call or email Dr. Snow or the member whose position seems most relevant – you get us all!)
3. Check the databases available on the Office of Research website
4. Check grants.gov and/or cognizant Federal agency website
5. Work with The Grants Team to prepare proposal
 - a. Review University policies and procedures in the PI Handbook
 - b. Most require several forms that must be completed exactly as instructed
 - c. Plan to submit at least one week before deadline
 - d. Obtain needed approvals from chair and dean prior to submission. Submissions must be done by authorized offices of the Grants Team.
 - e. Budgets can be tricky to prepare
 - f. Contracts can take a long time for legal and business reviews
6. The Grants Team submits proposal on behalf of the university

- a. All sponsored research agreements are made on behalf of the university
 - b. As a faculty member, you are not permitted to enter into agreements that bind the university.
If you have any questions about this, please contact Dr. Snow.
7. When you are rejected, address feedback (if provided) and apply again if permitted.
 8. **Getting funding is a long-term process. Rejection is far more common than approval. The key to getting funding is persistence!**

Grants Watch

Grants Watch is published roughly twice per semester by the Grants Team. This newsletter includes articles about important aspects of grants submissions and management, plus announcements of new opportunities, workshops and assistance for grant seekers. Please be on the lookout for the first Fall, 2018 issue in early September.

Please Mark Your Calendar/Be on the Lookout – Workshops

Throughout the year, the Grants Team sponsors grant-related workshops. Here are some “heads-up’s”. Look for formal announcements and registration instructions in your email.

September 19, 1:00-2:30 PM – IRB – Human Subjects Research, Location: TBD (through the Center for Faculty Development)

October 18, 8:30-10:00 AM – Basic Grantsmanship, Chancellor’s Suite, University Center – meet the Grants Team and see how the grants process works

Additional workshops on foundation grants (November), NIH (Spring), additional sessions on the “basics” and more will be presented throughout the year.

If you have any questions or want to get started sooner, please reach out to Dr. Snow (nicholas.snow@shu.edu).

University Research Council

The University Research Council is chartered by the Faculty Guide, Article 9 to conduct an annual summer stipend and research grant competition for faculty. A request for proposals will be issued late in the fall semester with a submission deadline early in the spring. Funding decisions for the following summer are usually made by mid-March. Summer stipends or research grants are available. Proposals from faculty in the College of Arts and Sciences, Stillman School of Business, College of Education and Human Services, College of Nursing, School of Communication and the Arts, School of Diplomacy and International Relations and the Immaculate Conception Seminary School of Theology are considered. By rule, at least 2/3 of grants are awarded to untenured faculty. In 2018, there were 13 awards made from 36 proposals, for a funding rate of 36%. By contrast, most Federal agencies fund less than 15% of proposals. The National Endowment for the Humanities Summer Stipend program funds 8%.

For full details, please go to the URC WWW page: <http://www.shu.edu/grants-research-services/university-research-council.cfm>

The University Research Council also advises in situations with external applications when there are more interested SHU applicants than the granting agency allows.